

**City of Huntington Beach - SB 272 catalog - list of enterprise systems - July 1, 2016 (updated by annually)**

System_Vendor	System_Product	System_purpose	System_Categories	Dept_PrimaryCustodian	Frequently_DataCollected	Frequently_DataUpdated
Oracle	JDE EnterpriseOne	Enterprise resources planning (ERP) system including Financial (G/L, A/R, A/P, Budget), Human Capital Management (HR & Payroll), Supply Management (Procurement, Inventory), and Real Estates Management	Financial System	Finance, Human Resources, Public Works, City Manager	Daily	Immediately
HARRIS COMPUTER SYSTEMS	CityView	Municipal Building Permits, Plan Checks, Code Enforcement, Business Licenses, Treasury Permits and Business License Cashiering Module.	City services	Finance, Community Development, Public Works	Daily	Immediately
AMX, Inc.	Utiligy	Municipal water services billing system	Water Billing	Finance, Public Works	Daily	Immediately
AMX, Inc.	PayPoint	Cashiering system	Cash Collection	Finance	Daily	Immediately
ESRI	ArcGIS/ArcInfo	GIS web application for public use allowing citizens to look up street sweeping and trash collection days, and the closest police and fire station, library, park, etc.	GIS	Police, Fire, Library, Community Services, Public Works	Daily	Immediately
HYLAND SOFTWARE INC	SIRE EDMS (FileCenter, Capture, WebCenter)	FileCenter is used for advanced searches and modifying documents in the repository. Capture is for processing documents in batches for submission to the repository. WebCenter is for working with workflow and forms, viewing reports, managing retention, and performing administrative tasks.	Documents Imaging	City Clerk, Public Works	Daily	Immediately
ACCELA INC	Surf City Pipeline - Citizens CRM	Surf City Pipeline is a hosted web-based Citizen Relationship Management (CRM) software system that lets residents submit questions or requests for services and lets employees directly enter requests received by phone, email, or in-person. The application also allow displays service topics that citizens and review and make topic service request.	Citizen Services Request	City Manager	Daily	Immediately
VERMONT SYSTEMS	RecTrac	Online class registration	Online Class	Community Services	Daily	Immediately
TRAPEZE SOFTWARE	Trapeze	Transportation Management System	Transportation	Community Services	Daily	Immediately
SIRSIDYNIX	Horizon Library Books Catalog System	Library Books Catalog System	Books Catalog	Library	Daily	Immediately
ACS GOVERNMENT SYSTEMS INC	FireHouse	Fire Services Records Management System	City services	Fire	Daily	Immediately

Note: Senate Bill No. 272/Chapter 795 - An act to add Section 6270.5 to the Government Code, relating to public records.

6270.5 (a) In implementing this chapter, each local agency, except a local educational agency, shall create a catalog of enterprise systems. The catalog shall be made publicly available upon request in the office of the person or officer designated by the agency's legislative body. The catalog shall be posted in a prominent location on the local agency's Internet Web site, if the agency has an Internet Web site. The catalog shall disclose a list of the enterprise systems utilized by the agency and, for each system, shall also disclose all of the following:

- (1) Current system vendor.
- (2) Current system product.
- (3) A brief statement of the system's purpose.
- (4) A general description of categories or types of data.
- (5) The department that serves as the system's primary custodian.
- (6) How frequently system data is collected.
- (7) How frequently system data is updated.

(b) This section shall not be interpreted to limit a person's right to inspect public records pursuant to this chapter.

(c) For purposes of this section:

- (1) "Enterprise system" means a software application or computer system that collects, stores, exchanges, and analyzes information that the agency uses that is both of the following:
  - (A) A multidepartmental system or a system that contains information collected about the public.
  - (B) A system of record.
- (2) "System of record" means a system that serves as an original source of data within an agency.

*(3) An enterprise system shall not include any of the following:*

*(A) Information technology security systems, including firewalls and other cybersecurity systems.*

*(B) Physical access control systems, employee identification management systems, video monitoring, and other physical control systems.*

*(C) Infrastructure and mechanical control systems, including those that control or manage street lights, electrical, natural gas, or water or sewer functions.*

*(D) Systems related to 911 dispatch and operation or emergency services.*

*(E) Systems that would be restricted from disclosure pursuant to Section 6254.19.*

*(F) The specific records that the information technology system collects, stores, exchanges, or analyzes.*

*(d) Nothing in this section shall be construed to permit public access to records held by an agency to which access is otherwise restricted by statute or to alter the process for requesting public records, as set forth in this chapter.*

*(e) If, on the facts of the particular case, the public interest served by not disclosing the information described in paragraph (1) or (2) of subdivision (a) clearly outweighs the public interest served by disclosure of the record, the local agency may instead provide a system name, brief title, or identifier of the system.*

*(f) The local agency shall complete and post the catalog required by this section by July 1, 2016, and thereafter shall update the catalog annually.*

**SECTION 1.**

*The Legislature finds and declares all of the following:*

*information in California.*

*represents. A recent study estimated that digitizing government data could generate one trillion dollars in economic value worldwide through cost savings and improved operational performance.*

*as the state's thriving tech industry surges ahead in setting new standards for society, so too must California.*

*sector data, they have enjoyed the benefits of increased operational efficiency and better collaboration. Here in California, cities across the state are turning internally gathered and maintained data into usable information for the public to access and leverage for the benefit of their communities.*

*data collection and publication are standardized, including uniform definitions for machine-readable data. Online portals should also be developed to assist with public access to collected data.*

*California will stand to benefit from the greater collaboration and integration, improved accountability, and increased productivity that will result.*

*subdivision (b) of Section 3 of Article I of the California Constitution requires local governments to comply with the California Public Records Act and with any subsequent statutory enactment amending*

**SEC. 2.**

*Section 6270.5 is added to the Government Code, to read:*

**6270.5.**

*catalog of enterprise systems. The catalog shall be made publicly available upon request in the office of the person or officer designated by the agency's legislative body. The catalog shall be posted in a prominent location on the local agency's Internet Web site, if the agency has an Internet Web site. The catalog shall disclose a list of the enterprise systems utilized by the agency and, for each system, shall*

*(1) Current system vendor.*

*(2) Current system product.*

*(3) A brief statement of the system's purpose.*

*(4) A general description of categories or types of data.*

*(5) The department that serves as the system's primary custodian.*

*(6) How frequently system data is collected.*

*(7) How frequently system data is updated.*

chapter.

(c) For purposes of this section:

(1) "Enterprise system" means a software application or computer system that collects, stores, exchanges, and analyzes information that the agency uses that is both of the following:

(A) A multidepartmental system or a system that contains information collected about the public.

(B) A system of record.

(2) "System of record" means a system that serves as an original source of data within an agency.

(3) An enterprise system shall not include any of the following:

(A) Information technology security systems, including firewalls and other cybersecurity systems.

and other physical control systems.

electrical, natural gas, or water or sewer functions.

(D) Systems related to 911 dispatch and operation or emergency services.

(E) Systems that would be restricted from disclosure pursuant to Section 6254.19.

analyzes.

which access is otherwise restricted by statute or to alter the process for requesting public records, as set forth in this chapter.

described in paragraph (1) or (2) of subdivision (a) clearly outweighs the public interest served by disclosure of the record, the local agency may instead provide a system name, brief title, or identifier of

thereafter shall update the catalog annually.

### **SEC. 3.**

Government Code, furthers, within the meaning of paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution, the purposes of that constitutional section as it relates to the right of public access to the meetings of local public bodies or the writings of local public officials and local agencies. Pursuant to paragraph (7) of subdivision (b) of Section 3 of Article I of the California

the public to more efficiently access and better use that information, the act furthers the purpose of Section 3 of Article I of the California Constitution.

### **SEC. 4.**

*documents within the meaning of paragraph (2) of subdivision (b) of Section 3 of Article I of the California Constitution. Pursuant to that constitutional provision, the Legislature makes the following findings to demonstrate the interest and the need for protecting that interest:*

*(a) The interest protected by this limitation is the security of enterprise systems in public agencies.*

*released to the public, could result in negative consequences.*

**SEC. 5.**

*Constitution because the only costs that may be incurred by a local agency or school district under this act would result from a legislative mandate that is within the scope of paragraph (7) of subdivision (b) of*