



MINUTES - REVISED

CITY OF HUNTINGTON BEACH PUBLIC WORKS COMMISSION JULY 15, 2015

**Call to Order/
Pledge of Allegiance:** The meeting was called to order at 5:12 P.M. by Chairperson Carr, who led Commissioners and the audience in the Pledge of Allegiance to the Flag.

Commissioners Absent: None

Commissioners Present: Commissioners Berge, Capps, Carr, Scandura, Stanford, Strook and Troxell were in attendance.

Others Present: Travis Hopkins, Director of Public Works
Brian Ragland, Utilities Manager
Todd Broussard, Principal Civil Engineer
Bob Stachelski, Transportation Manager
Chris Davis, Sr. Admin Analyst
Dave Dominguez, Community Services
Ken Dills, Project Manager
Kirsty Wapner, Administrative Assistant
Jerry Manion, Member of the Public

B. PRESENTATIONS-COMMENDATIONS

None.

C. MINUTES

C-1. Motion by Commissioner Scandura, seconded by Commissioner Capps to approve the minutes of June 17, 2015 as presented.

VOTE: The motion carried.
AYES: 6
NOES: 0
ABSENT: 0
ABSTENTIONS: 1 (Berge)

D. ORAL COMMUNICATIONS

Member of the public, Jerry Manion commended the Public Works Commissioners for taking close look at expenditures with the CIP.

E. DIRECTOR'S ITEMS

Travis Hopkins reported that the City Council's Strategic Planning meeting was held on Monday.

F. INFORMATION ITEMS

F-1. Upcoming City Council Study Sessions – Travis Hopkins stated that the FY 2015/16 Proposed Budget and the CIP will now be reported in open session, not Study Session on July 20. OCTA may be coming on August 3 Study Session to present. Poseidon is tentatively scheduled for September 8.

F-2. Active Capital Project Report – Todd Broussard provided the following updates on active capital projects:

- Arterial Rehab for Main St, Lake St, and Indianapolis St- has been awarded and work will begin on Monday
- Residential Pavement Rehab Zone 8- currently out to bid
- Sewer Lining- currently out to bid
- Well #5 Security Improvements- bids opened last week and this will be going to Council on the July 20 meeting

Commissioner Scandura requested the same order in the Active Capital project sheets, as in the CIP book.

F-3. Review of Crosswalk Enhancement Alternatives and Applications – Bob Stachelski reported the work has been substantially completed at the new Lomond crosswalk. One curb ramp still needs to be installed.

G. ADMINISTRATIVE ITEMS

G-1. Sewer Service User Charge Adjustment for FY 2015/16- Chris Davis presented a PowerPoint, which has been attached to these minutes.

Chair Carr stated there have been requests to get more detail regarding expenditures. Mr. Davis will bring back an itemization of each significant category for next month's meeting.

Motion by Commissioner Troxell, seconded by Commissioner Capps, to recommend to the City Council to approve the report and to suspend the programmed increase to the Sewer Service User Charge for Fiscal Year 2015/16.

VOTE: The motion carried.
AYES: 7
NOES: 0
ABSENT: 0
ABSTENTIONS: 0

G-2. FY 2015/16 Capital Improvement Program- Todd Broussard stated the traffic signal project at Main and Florida should be removed. Portions of some projects, like with the Attorney's office remodel and the library's new furniture, will not be counted towards the 15% infrastructure from here forward. Chair Carr stated concerns about the Sunset Vista RV project and stated she would bring this to Council's attention. It was noted that State charges \$50 and the City charges \$60. Dave Dominguez stated fees may be raised. This is for off season only (Oct 1 – May 31). Dominguez reported this project does not need to go to Coastal Commission. Commissioner Scandura asked about the Utica Bike Blvd project. Stachelski noted this project is still being designed.

Motion by Commissioner Troxell, seconded by Commissioner Scandura, to recommend to the City Council the approval of the FY 2015/16 Capital Improvement Program, with the following revisions:

1. Include additional language regarding the unfunded phases of the Bartlett Park Development Project.
2. Revise the scope of the Sunset Vista RV Campground Expansion Project to exclude the section north of the Junior Lifeguard headquarters.

VOTE: The motion carried.
AYES: 7
NOES: 0
ABSENT: 0
ABSTENTIONS: 0

H. WRITTEN COMMUNICATIONS

Commissioners had received mail from the Department of Toxic Substances Control. Commissioner Scandura offered a future presentation on the Ascon landfill site to the Commission.

I. COMMISSION AND STAFF COMMENTS

Chair Carr asked the Commission for their opinions on communications with Staff, and if communications should then be discussed at the PWC meetings. Commissioner Berge requested to get a copy of Commissioner Scandura's previous questions regarding the CIP, which has been attached to these

minutes. The concept of potentially formalizing this communication process will be on next month's PWC agenda.

Commissioner Scandura stated he had questions on the unfunded list.

J. ADJOURNMENT

The meeting adjourned at 6:45 p.m. to August 19, 2015 at 5:00 PM at the Utilities Yard.

Kim Carr
Chairperson

Kirsty Wapner
Administrative Assistant