



## MINUTES

### CITY OF HUNTINGTON BEACH PUBLIC WORKS COMMISSION FEBRUARY 20, 2013

**Call to Order/  
Pledge of Allegiance:** The meeting was called to order at 5:03 p.m. by Commissioner Thomas, who led Commissioners and the audience in the Pledge of Allegiance to the Flag.

**Commissioners Absent:** Cook and McGovern

**Commissioners Present:** Commissioners Berge, Carr, Hart and Thomas were in attendance.

**Others Present:** Travis Hopkins, Director of Public Works  
Joan Flynn, City Clerk  
Tom Herbel, City Engineer  
Ken Dills, Project Manager

#### **B. PRESENTATIONS-COMMENDATIONS**

City Clerk Joan Flynn administered the oath of office to Commissioners Orin "Bud" Berge, Kim Carr and Bill Hart

#### **C. MINUTES**

Approval of the January 16, 2013 minutes was deferred to the March 20, 2013 Public Works Commission Meeting.

#### **D. ORAL COMMUNICATIONS**

None

#### **E. DIRECTOR'S ITEMS**

- E-1. Director of Public Works Travis Hopkins welcomed the new members of the Public Works Commission and introduced the City staff present. Each Commissioner provided a brief personal background. Mr. Hopkins stated that election of a new Chairperson and Vice Chairperson would be done at the March 2013 regular meeting.
- E-2. Travis Hopkins provided an overview of the City Council's most recent Strategic Planning efforts including the review of the City's mission statement and core

values; a Strengths, Weaknesses, Opportunities and Threats (SWOT) analysis; and development of 3-year goals. He noted that the topic of the location/relocation of the Senior Center received considerable focus during the Strategic Planning session. There were three (3) locations under consideration: the current Rodgers Senior Center site, a location in Central Park near Talbert and Goldenwest and the current Public Works Parks Yard located in Central Park on Gothard south of Slater. Mr. Hopkins stated that staff was instructed to return to Council with additional information and cost estimates for each of the sites.

Mr. Hopkins said that of particular interest to the Public Works Department, one of the 3-year goals set forth was to “improve the City’s infrastructure.” This included specific tasks that were given to staff including, providing a storm drain needs assessment, completing a bicycle master plan, developing recommendations for tiered conservation water rates, providing a work plan for update of the City’s General Plan to include a climate action plan, develop a facilities needs assessment and complete a study on dredging of Huntington Harbor.

## **F. INFORMATION ITEMS**

- F-1. Upcoming City Council Study Sessions – Travis Hopkins presented the schedule of upcoming City Council Study Sessions. Commissioner Hart asked who attends the Study Sessions. Mr. Hopkins explained that these were open to the public and that the City Council and staff attend. He added that any Commissioner was welcome to communicate with Council via a memo or directly at the Study Sessions.
  
- F-2. Active Capital Project Report - Tom Herbel provided updates on the Capital Project Report focusing on “hot topics,” which are usually those projects currently under construction. Commissioner Carr asked for clarification on the Corrosion Control project. Mr. Herbel explained that it was a method to protect steel water pipeline whereby an electrical current is installed at various locations on the line.

Commissioners Berge and Hart asked several questions regarding the City’s recent annexation of Sunset Beach and Public Works administrative, maintenance and construction efforts thereof. Travis Hopkins explained that the City has been responsible for water service to Sunset Beach since the early 1960’s and that sewer is handled by a separate district, therefore, nothing changed for the Department with regard to those two services. He noted that, because of the areas relatively small size, the annexation has not really caused any financial burden to the City; extra property tax, gas tax, measure M and other funds are received by the City to help offset any additional maintenance costs.

## **G. ADMINISTRATIVE ITEMS**

- G-1. Central Park Parking Lot Improvements – Slater Lot, CC 1437 - Tom Herbel presented CC 1437, a project to reconstruct a badly deteriorated parking lot in Central Park located south of Slater Avenue. For the benefit of the new Commissioners present, Tom also provided a brief overview of how projects are presented to the Commission. He noted the reconstructed parking lot would include a “bio-swale” for collection, treatment and drainage of storm water and referred the Commission to the plans. Commissioner Hart asked if the new lot would provide the same number of parking spaces. Mr. Herbel said that it would. Commissioner Hart then asked about replacement of the trees that would be removed as part of the project. Travis Hopkins noted that the City’s policy is to replace trees “one for one” and that in this case the new trees would be planted elsewhere in the City in a more suitable area. Commissioner Berge asked whether the Department had been patching the existing lot. Mr. Hopkins said that this had been done and noted that the lot has needed reconstruction for quite some time.

Motion by Commissioner Hart, seconded by Commissioner Berge to recommend to the City Council the approval of the Central Park Parking Lot Improvements – Slater Lot, CC 1437I.

VOTE: The motion carried.  
AYES: 4  
NOES: 0  
ABSENT: 2 (Cook, McGovern)  
ABSTENTIONS: 0

## **H. WRITTEN COMMUNICATIONS**

None.

## **I. COMMISSION AND STAFF COMMENTS**

## **J. ADJOURNMENT**

The meeting adjourned at 6:00 PM to March 20, 2013, in City Council Chambers.

---

Jennifer Thomas  
Commissioner

---

Kirsty Wapner  
Administrative Assistant