



MINUTES

CITY OF HUNTINGTON BEACH PUBLIC WORKS COMMISSION APRIL 17, 2013

**Call to Order/
Pledge of Allegiance:** The meeting was called to order at 5:20 p.m. by Chairperson Thomas, who led Commissioners and the audience in the Pledge of Allegiance to the Flag.

Commissioners Absent: None

Commissioners Present: Commissioners McGovern, Berge, Carr, Cook, Hart and Thomas were in attendance.

Others Present: Travis Hopkins, Director of Public Works
Tom Herbel, City Engineer
Ken Dills, Project Manager
Terri Elliott, Principal Civil Engineer
Bob Stachelski, Transportation Manager
Bill Janusz, Principal Civil Engineer
Joe Fuentes, Civil Engineering Assistant
Kirsty Wapner, Administrative Assistant
Michael Fennessy, Orange County Health Care Agency
Bill Cuppy

B. PRESENTATIONS-COMMENDATIONS

B-1. Travis Hopkins requested to pull Item G-3, Golf Cart Ordinance, from this meeting's agenda.

C. MINUTES

C-1. Motion by Commissioner Cook, seconded by Commissioner McGovern to approve the minutes of March 20, 2013 as presented.

VOTE: The motion carried.

AYES: 6

NOES: 0

ABSENT: 0

ABSTENTIONS: 0

D. ORAL COMMUNICATIONS

- D-1. Resident, Bill Cuppy, stated he was in favor of Item G-3, the Golf Cart Ordinance.

E. DIRECTOR'S ITEMS

None.

F. INFORMATION ITEMS

- F-1. Upcoming City Council Study Sessions – Travis Hopkins presented the schedule of upcoming City Council Study Sessions. He noted the CDBG Allocations will be presented at Study Session on June 17, which will affect Public Works.
- F-2. Active Capital Project Report – Tom Herbel provided updates on the capital project report. #30- Bids were received and this is going to Council on May 6 to award the contract to All American Asphalt. The bids are due next Tuesday for the Hanover Lane project. #117 is progressing well and is on schedule. #136 is going to the BLT meeting next week and to Council on May 6. #193 is ahead of schedule. Phase I should be completed within the next 1.5 months.
- F-3. Orange County Health Care Agency 2012 Beach Report – Tom Herbel introduced Michael Fennessy from the Orange County Health Care Agency to present the 2012 Beach Report PowerPoint. It was noted that in 1999, it became mandatory to report sewage spills. In 2001 or 2002, Huntington Beach implemented a plan which includes videoing and maintenance of hot spots. Other cities do this as well. Larger cities have more spills. The annual report shows private property spills versus municipal spills. Huntington Beach has 11 diversions to OCSD. 165 miles of beach are posted and Huntington Beach is about 1/10 of that, which is good. Samples are taken year round, but reporting is only required between April 1 and Oct 31. Terri Elliott mentioned Earth Day is coming up and there will be a beach clean up from 9-12 on the north side of the pier.

G. ADMINISTRATIVE ITEMS

- G-1. Residential Overlay of Maintenance Zone 7, CC-1442- Travis Hopkins introduced Joe Fuentes to report. There are 12 maintenance zones within the City. This project is to pave 90 streets within Maintenance Zone 7. The estimated cost is \$750,000 and funded by Prop 42. Commissioner Hart stated he lives within Zone 7. Travis Hopkins said he should abstain if he lives within 500 feet of the project. Vice Chair Cook asked how much money is saved by using different contractors. Hopkins reported it's difficult to tell but there is a saving. Mr.

Fuentes reported construction will begin in June. After it goes out to bid, the project will go to Council to sign the contracts and then it can move forward.

Motion by Vice Chair Cook, seconded by Commissioner McGovern, to approve the Residential Overlay of Maintenance Zone 7, CC-1442, is in general conformance with the previously approved CIP.

VOTE: The motion carried.
AYES: 6
NOES: 0
ABSENT: 0
ABSTENTIONS: 0

- G-2. Rehabilitation of Keelson Lane, CC-1439- Joe Fuentes reported this rehabilitation will include taking out trees that have created damage and replacing them and doing pavement work. The estimated cost of this project is \$325,000. Funds of \$395,000 are available with CDBG and General Fund funding. Construction should be complete in June.

Motion by Vice Chair Cook, seconded by Commissioner Carr to approve that the Rehabilitation of Keelson Lane, CC-1439, is in general conformance with the previously approved CIP.

VOTE: The motion carried.
AYES: 6
NOES: 0
ABSENT: 0
ABSTENTIONS: 0

- G-3. Golf Cart Ordinance – Pulled from Agenda.

- G-4. Safe Routes to School Project in the Vicinity of Stacey Middle School and Clegg Elementary School, CC-1426- Bill Janusz reported. The Safe Routes to School is a plan to encourage students to walk and bike to school. This particular project is being done in conjunction with the Westminster School District with federal grants funds. Janusz reported 30% of student population live west of Springdale. The School District is looking at other programs as well, such as a bike helmet program. The estimated cost of this project is \$420,000. The City has access to \$478,000 in federal grant funding. No other plan similar to this one, has been implemented in the City at this time. Commissioner Carr inquired as to who starts this process to implement this program. It was noted that the State and Feds both have Safe Routes to School programs. Commissioner Berge asked if these safe routes will be identified. Bob Stachelski stated they won't be identified necessarily. They can be referred to as "suggested routes" or "school route plans". There has been no formal request from the school districts to get

the map of these safe routes. Janusz stated they plan to have it done in summer.

Motion by Vice Chair Cook, seconded by Commissioner Berge to approve that the Safe Routes to School Improvements in the vicinity of Stacey Middle School and Clegg Elementary School, CC-1426, is in general conformance with the previously approved CIP.

VOTE: The motion carried.
AYES: 6
NOES: 0
ABSENT: 0
ABSTENTIONS: 0

H. WRITTEN COMMUNICATIONS

None.

I. COMMISSION AND STAFF COMMENTS

Travis Hopkins reported that Councilman Harper has appointed Pat Brenden for the Public Works Commission.

Commissioner Berge questioned the signatures and outdated stamp on the Keelson Lane plan. Travis Hopkins noted it is a preliminary document right now and proper signatures and accurate information will be on the plan when it goes out to bid.

Commissioner McGovern asked for an updated Public Works Commission roster to be sent to the Commissioners.

Bob Stachelski asked for any preliminary feedback on the Golf Cart Ordinance, which was pulled from this agenda. Commissioner Carr stated concerns regarding high traffic volume on Edwards near Talbert with cars, bicyclists, pedestrians, and golf carts. It was reported NEVs have more power than golf carts. The Police Department is involved and have stressed their concerns regarding this matter. Commissioner Berge suggested sending a letter to the DMV. Stachelski stated the primary focus is on NEVs. It's a lengthy process for the City to have their own NEV program. Mr. Stachelski stated the program could cost approximately \$80,000-90,000 and AQMD could be used. There are other cities that have implemented a plan for NEVs. NEVs have a max speed of approximately 30-35 mph.

J. ADJOURNMENT

The meeting adjourned at 6:35 PM to May 15, 2013, in City Council Chambers.

Jennifer Thomas
Chairperson

Kirsty Wapner
Administrative Assistant