

**MINUTES  
LIBRARY BOARD OF TRUSTEES**

September 15, 2015  
5:00 P.M.  
Central Library  
7111 Talbert Avenue  
Huntington Beach, CA 92648

**ROLL CALL:**

**MEMBERS PRESENT:** Croteau, Cox, Daugherty, Lewis, Moore, and Vogel

**MEMBERS ABSENT:** Miles

**STAFF PRESENT:** Beverage and Roesner

**COUNCIL LIAISONS PRESENT:** None

**PRESENTATIONS/COMMENDATIONS:**

Ms. Beverage announced that Jose Aranda was selected as the August Dewey Award Winner, nominated for work with the installation of the Automated Material Handling System.

**MINUTES: August 18, 2015**

CHAIR LEWIS ENTERTAINED A MOTION TO ACCEPT THE AUGUST 18, 2015 MINUTES AS SUBMITTED: SO MOVED BY MR. MOORE, AND SO SECONDED BY MS. CROTEAU. AS NONE WERE OPPOSED, THE MINUTES OF AUGUST 18, 2015 WERE ACCEPTED AS SUBMITTED.

**ORAL COMMUNICATIONS/PUBLIC COMMENTS:**

There were none at this time.

**ADMINISTRATIVE ITEMS:**

Ms. Roesner presented the August 18, 2015 meeting minutes to Chair Lewis for his signature.

**DISCUSSION ITEMS:**

**F-1. Automated Material Handling System Update**

Ms. Beverage gave a tour of the Book Sorting room with the new Automated Materials Handling System. Ms. Beverage demonstrated how the system receives and pre-sorts the returned material. Chair Lewis asked about repair and maintenance of the machinery. Ms. Beverage stated the contract with the vendor provided for regular maintenance and service of the AMH system.

## **F-2. Library Interior Projects**

While in the book sorting area, the board was able to see the new window graphics on the doors and windows. Ms. Beverage stated the boat in the Children's Library is being refurbished. A wave detail has been added to the story time alcove. She informed the board new furniture would be arriving within 3-4 weeks.

Ms. Beverage stated the new fiscal budget has been approved and includes funding to replace the doors at the front entrance of the Library, as well as the entry to the Theater.

## **F-3. Update on Lease with the HB Playhouse**

Ms. Beverage informed the board that the HB Playhouse continues to struggle with the rent payments. The City has tried to accommodate them by restructuring the payment plan, but is now out of options. Ms. Beverage wanted the board to know that at this time the status of the HBPH and the lease is unclear.

## **INFORMATION ITEMS:**

Ms. Roesner distributed information about Oak View, Family Literacy and the Children's Department for Library Board review.

## **LIBRARY SUPPORT ORGANIZATIONS REPORTS:**

### **HB Reads**

Board Member Moore stated the Author School Assembly will be held at Edison on either March 10<sup>th</sup> or 11<sup>th</sup>.

### **Friends of the Library**

The Friends of the Library will have an Author's Luncheon Thursday, August 20<sup>th</sup>. The Author's Luncheon for October will be a special luncheon celebrating the Friend's 40<sup>th</sup> Anniversary.

### **Friends of the Children's Library**

Ms. Beverage stated the FOTCL have offered to provide funds for new reading program software called Bean Stack. This new software will be used for all the reading programs given throughout the year.

### **Orange County, California Genealogy Society**

Ms. Beverage stated the Genealogy Society has expanded their activity to include a beginner's class on the 1<sup>st</sup> Monday of the month and have added a few special events.

### **CPLA**

There was nothing new to report at the time of this meeting.

**LIBRARY BOARD COMMENTS:**

Ms. Cox asked if the HB Playhouse has ever done a children's or youth performance since these programs are very popular at the Library. Ms. Beverage stated this recommendation has been made to them numerous times.

Ms. Daugherty stated she is pleased with the progress she has seen in the Library.

**STAFF COMMENTS:**

Correction to agenda noted. The next meeting date should be October 20, 2015.

**ADJOURNMENT:**

Chair Lewis entertained a motion to adjourn the meeting. Ms. Croteau moved to adjourn the meeting and Ms. Vogel seconded the motion. There being no more business, the meeting was adjourned.

Respectfully submitted by,

Don Lewis, Chair