



**MINUTES
REGULAR MEETING
FINANCE COMMISSION**

Wednesday, May 25, 2016
5:00 p.m.
City of Huntington Beach
Civic Center – Lower Level Room B-7
2000 Main Street
Huntington Beach, CA 92648-2702

Chair Bunten called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

MEMBERS PRESENT: Berge; Bunten; Hart; Hreish; Romero; Small; Woodworth

MEMBERS ABSENT: None

STAFF PRESENT: Jo Ann Diaz; Sandy Henderson; Lori Ann Farrell Harrison;
Mary Loadsman

ORAL COMMUNICATIONS – none.

MINUTES

Motion: Moved by Hreish and seconded by Small to approve the Finance Commission Minutes dated April 27, 2016 as presented.

Ayes: Berge; Bunten; Hart; Hreish; Romero; Small; Woodworth

Noes: None

Motion Passed: 7-0

PRESENTATION

Mid-Year Budget Update – Lori Ann Farrell Harrison reviewed the presentation given at the May 2, 2016 City Council Study Session that covered three fiscal years (FY) from audit (FY 2014/15), current fiscal year (FY2015/16), financial outlook and upcoming fiscal year (FY 2017/18). She explained the message to staff for next year's budget is to "hold the line".

DIRECTOR UPDATE – Farrell Harrison advised the Fiscal Year 2016/17 Proposed Budget will be presented at the July 18, 2016 City Council Study Session and again on September 6, 2016 prior to adoption.

DISCUSSION ITEMS

Salary Study – Human Resources Principal Analyst, Jo Ann Diaz provided the Commissioners with a list of 25 common non-safety job classifications and benefits information as discussed at the May 25, 2016 Finance Commission meeting.

After much discussion, the Commission recommended that Carol Woodworth speak to Councilmember Peterson for clarity regarding the Salary Study directive and offer all of the observations made by the Finance Commission regarding the complexities of performing a salary study. Chair Bunten asked that the topic be continued to the next meeting for further discussion.

COMMISSIONER COMMENTS

Finance Commissioners thanked Farrell Harrison for the presentation and Human Resources for their great staff work.

ITEMS DISTRIBUTED TO COMMISSION

1. FY 2015/16 Mid-Year Budget Update Presentation to City Council dated May 2, 2016.
2. H Item City Employee's Salary Study (Classification Titles, Association, Starting Pay – Annual and Minimum Qualifications).
3. Benefits Summary (MEA/MEO/Non-Associated).

ADJOURNMENT

There being no further business, the meeting adjourned at 6:40 p.m.

Submitted by:

Lori Ann Farrell Harrison, Chief Financial Officer

By: Mary Loadsman, Administrative Assistant, Finance Department