

HUNTINGTON BEACH CENTRAL LIBRARY & CULTURAL CENTER

7111 Talbert Avenue Huntington Beach, CA 92648 ~ www.hbpl.org

714.375.8425 ~ 714.374.5336

“ROOM RENTAL RATES”

2 Hour Minimum Rental (unless otherwise noted)	Room Size	Occupancy Approximate (varies w/setup style)		Business or Private Event	Non-Profit** 501(c)(3) Status
B ROOM*	794 sq.ft.	40	Resident Non-Resident	\$83/hr \$95/hr	\$51/hr \$63/hr
BALBOA ROOM*	495 sq.ft.	30	Resident Non-Resident	\$76/hr \$89/hr	\$51/hr \$63/hr
C ROOM* (Piano Room)	1,044 sq.ft.	50	Resident Non-Resident	\$114/hr \$127/hr	\$76/hr \$89/hr
D ROOM*	1,015 sq.ft.	50	Resident Non-Resident	\$114/hr \$127/hr	\$76/hr \$89/hr
C/D ROOM* (COMBINED-Large Events)	2,059 sq.ft.	130	Resident Non-Resident	\$202/hr \$228/hr	\$139/hr \$164/hr
		Fri, Sat, Sun Flat Rate 6 hour minimum	Resident Non-Resident	\$1,104 pkg \$1,242 pkg	\$759 pkg \$897 pkg
E ROOM*	560 sq.ft.	25	Resident Non-Resident	\$70/hr \$83/hr	\$51/hr \$63/hr
MADDY ROOM*	924 sq.ft.	50	Resident Non-Resident	\$95/hr \$108/hr	\$63/hr \$76/hr
TALBERT ROOM*	1,512 sq.ft.	75	Resident Non-Resident	\$139/hr \$152/hr	\$89/hr \$101/hr
LIBRARY THEATER***	319 seats	Mon-Fri Before 5 pm	Resident Non-Resident	\$207/hr \$230/hr	\$115/hr \$144/hr
		After 5 pm and Sat-Sun all day	Resident Non-Resident	\$316/hr \$345/hr	\$144/hr \$173/hr
TABBY THEATER (Children's Storytime)	100 (step seating)		Resident Non-Resident	\$159/hr \$190/hr	\$76/hr \$95/hr

* MULTIPLE USAGE DISCOUNT: Weekly use, 30%. Biweekly use, 20%. Monthly use, 10%.

** Proof of 501(c)(3) status must be provided to qualify for Non-Profit Rate.

*** Theater rental requires use of Library's THEATER TECHNICIAN: \$40/hour

OTHER SERVICE FEES:

SECURITY GUARD/EVENT STAFF: \$30/hr for 1 security staff (per 100 persons) for after-hours & lower theater door access.

LIABILITY INSURANCE: Liability Insurance is required for LARGE and/or recurrent events.

(Available through Risk Management Dept. at City Hall, 714.374.5378)

ALCOHOL USE: \$20/hr will be added to room rental rate. \$200 will be added to Damage Deposit for events serving alcohol.

Only beer, wine and champagne are allowed. Additional Liability Insurance is required for events serving alcohol.

DAMAGE DEPOSIT: Refundable: \$500 for C/D Combined, Library Theater, Tabby Theater and Talbert Room; \$300 for B, C, D, E and Maddy Rooms. **REFUNDS** are mailed within 6-8 weeks after your event unless deposit is made by credit card. If room is left in satisfactory condition and no additional expenses (e.g., extra time used) have been incurred.

APPLICABLE CHARGES: Room Set-Up & Take-Down \$150; Room Clean-Up \$65.