CITY OF HUNTINGTON BEACH

ANNUAL ACTION PLAN

OCTOBER 1, 2016 - SEPTEMBER 30, 2017

ADOPTED JULY 18, 2016

CITY OF HUNTINGTON BEACH
OFFICE OF BUSINESS DEVELOPMENT
2000 MAIN STREET
HUNTINGTON BEACH, CA 92648

CITY OF HUNTINGTON BEACH
2016/17 ANNUAL ACTION PLAN

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Huntington Beach's 2015/16-2019/20 Consolidated Plan constitutes the City's strategy for addressing its housing and community development needs utilizing federal entitlement funds. The goals are to assist low and moderate-income persons, provide decent housing, create suitable living environments, and expand economic opportunities. Included in the Consolidated Plan are broad five-year objectives and strategies to accomplish these goals. Specific identifiable benchmarks for measuring progress in realizing the City's strategy are proposed in the Annual Action Plans.

The 2016/17 Annual Action Plan includes application for funds under two different HUD entitlement programs - Community Development Block Grant (CDBG) and the HOME Investment Partnership Program. Current year entitlements combined with reallocations and repayments from prior years (CDBG Revolving Loan Funds) bring the total funding for program year 2016/17 to just over $4 million. The following Annual Action Plan describes resources, programs, activities and actions Huntington Beach will use in the coming 2016/17 fiscal year to implement its strategic plan and ultimately achieve its Consolidated Plan goals and objectives, summarized in Table 1 on the following page.

Consolidated Plan 5-Year Priority	Implementing Programs	2016/17 Goal	Outcome/ Objective*
Preserve Existing and Create New Affordable Housing	▪ Residential Rehabilitation Loan Program ▪ Residential Rehabilitation Loan Administration ▪ Acquisition/Rehabilitation, New Construction	15 Housing Units 15 Housing Units 6 Housing Units	DH-1 DH-1 DH-2
Sustain and Strengthen Neighborhoods	▪ Special Code Enforcement	600 Housing Units	SL-3
Support Social Service Agencies that Assist Homeless Populations	▪ Homeless Outreach Program ▪ Project Self Sufficiency	250 Persons 40 Persons	SL-1
Support Social Service Agencies that Assist Special Needs Populations	▪ Senior Services, Care Management ▪ Congregate Meals Program	350 Persons 200 Persons	SL-1 SL-1
Provide Needed Infrastructure Improvements	▪ Street Improvements (ADA Renovations – Maintenance Zone 10)	2,515 Persons	SL-3
Provide Needed Community Services to Low and Moderate Income Persons	Youth Services ▪ Children's Bureau ▪ SteppingUP General Public Services ▪ Oakview Family Literacy Fair Housing Services ▪ Fair Housing Foundation	 400 Persons 115 Persons 151 Persons 420 Persons	 SL-1 SL-1 DH-1
Provide Economic Opportunity	▪ Section 108 Loan Repayment	Not Applicable	EO-1
Planning for Housing and Community Development	▪ HOME Administration ▪ CDBG Administration	Not Applicable Not Applicable	Not Applicable

Table 1 – 2015-2019 Consolidated Plan Priorities, Implementing Programs, and FY 2016-17 Goals

2. Summarize the objectives and outcomes identified in the Plan

See Table above.

3. Evaluation of past performance

HUD requires that grantees provide an evaluation of past performance. Since the current year, 2015/16, is still in progress, the City of Huntington Beach will more fully measure performance outputs and outcomes for CDBG and HOME under the Consolidated Annual Performance Evaluation Report (CAPER) which captures progress towards meeting five-year goals and objectives. Nonetheless, below is a synopsis of what has been accomplished to date.

Decent Housing

- In May 2015, the City issued a Notice of Funding Availability (NOFA) identifying nearly

$2.5 million in available affordable housing funds. The City's goal was to obtain proposals for affordable housing projects as well as a proposed Tenant-Based Rental Assistance (TBRA) program, which was implemented in 2014/15 for a two-year period. The City identified homeless, those at risk of homelessness, veterans, seniors, and victims of domestic violence as the population for which the housing programs should be targeted. The NOFA was available on the City's website and was disseminated to local CHDO's in the area. The City received five (5) proposals: three (3) proposals for affordable housing projects, and two (2) proposals for TBRA programs. Unfortunately, no project has been successful. The City has issued a NOFA seeking to fund an acquisition project with a qualified CHDO.

- In FY 2015/16, the City entered into a subrecipient agreement with a nonprofit agency, Interval House, to operate a city-wide Tenant-Based Rental Assistance Program using tenant selection policies and criteria. The City gave local preference to 10 households impacted by homelessness, persons at risk of homelessness, veterans, seniors, and victims of domestic violence in Huntington Beach. While funded in FY 2015/16, the City will continue to work with Interval House to provide rental assistance in FY 2016/17.

- The Residential Rehabilitation Program provides two loan programs. First, the Single Family Home Improvement Program provides up to $75,000 to pay for rehabilitation costs for a single family home, townhouse, or condominium. Grants are also available to low income households whose estimated repair costs do not exceed $10,000 for single family dwellings and mobile homes. Second, the City administers a Multifamily Rental Housing Rehabilitation Program. The program provides up to $75,000 for repairs to duplex, triplex or four-plex units. The loan provided will be a deferred payment loan with an annual interest rate of 3%. The program will be expanded in 2016/17 to provide loans to multi-family, non-resident property owners, which represent a number of properties in the area housing low- and moderate- income residents. Loans will be provided for $30,000 per unit and $50,000 for exterior improvements. The 2015-2019 Consolidated Plan goal is to fund 75 grants/loans over the five-year period with an additional three in 2016/17 for the expanded program. To date, staff has reviewed several applications, but no loans or grants have been funded yet.

Suitable Living Environment

- The City's Code Enforcement program continues to accomplish their goal of assisting 600 housing units each year.

- The City has assisted various public service agencies during FY 2015/16. While the City has had to reduce the number of public service programs offered with CDBG funds because of decreases in CDBG entitlement funds, the City continues to work towards its goals in providing youth, homeless, senior, and fair housing services to the Huntington Beach community.

- The City had a goal to assist 400 persons through the provision of public facility improvements. To that end, in 2015/16, the City funded the Oak View Class and Counseling Space Project which will provide additional classroom space for the afterschool recreation program operated at the Oak View Family Resource Center by Children's Bureau and the Boys and Girls Club of Greater Huntington Valley. Space is limited at this location and the additional classroom, office and meeting space is needed to accommodate various enrichment programs at the facility due to increased demand for services.

- The City-funded infrastructure improvements included ADA improvements to Public Works Maintenance Zone 12 in FY 2015/16. By the end of the 2015/16 fiscal year, the City will have reached its Consolidated Plan goal of assisting 1,224 persons. The City continues to make infrastructure improvements a priority in FY 2016/17 with the funding of ADA improvements to Maintenance Zone 10.

Economic Opportunity

- During 2015/16, City staff worked closely with two grassroots groups established in the Oak View community, one of the most impacted areas of the City, and one in which many resources have been concentrated in recent years. These efforts included increased outreach to property owners and residents of the area and expansion of the number of materials provided in Spanish. In an effort to increase participation and improve living conditions in the area, staff conducted a property owner information meeting in January 2016 to promote the CDBG-funded Housing Rehabilitation Loan program. Staff has also connected Fair Housing Foundation counselors with residents dealing with emergency situations and held an additional community meeting in June 2016 area to further develop the relationships between the City and the residents of the Oak View area, with other meetings planned for the future.

4. Summary of citizen participation process and consultation process

The City developed its 2016/17 Annual Action Plan through extensive consultation and coordination with housing, social service and healthcare providers; public agencies; and the local public housing agency as presented below. As a means of gaining input from the public, the City conducted public hearings and invited comments on the draft Action Plan.

The City followed its Citizen Participation Plan and HUD's guidelines for citizen and community involvement in preparation of the Action Plan to encourage citizen participation in the preparation of the documents.

A draft of the 2016/17 Annual Action Plan was made available for public comment for the minimum 30-day period (June 16 - July 18, 2016). A City Council public hearing was held on July 18, 2016, providing residents and interested parties a final opportunity to comment on the Consolidated Plan prior to adoption and submittal to HUD.

5. Summary of public comments

The City of Huntington Beach Draft Annual Action Plan for Program Year 2016/17 was made available for the minimum 30-day review period starting on June 16, 2016. No written comments were submitted. The City Council conducted a public hearing on the Draft Plan on July 18, 2016 where one (1) public comment was made by resident Jaquelyn Ruddy during general public comments, encouraging the City Council to fund Project Self Sufficiency. The City Council took all comments into consideration prior to voting to adopt of the Annual Action Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

The City of Huntington Beach responded to all relevant comments.

7. Summary

The City took numerous steps, including public noticing, advertising and holding public meetings, to ensure citizen participation in the development of the 2016/17 Action Plan. The Action Plan addresses key findings of the Consolidated Plan Needs Assessment, including:

- Housing overpayment is the most prevalent housing problem, with 80% of Huntington Beach's low and moderate income (<80% AMI) renter households facing a cost burden (>30% of income on housing costs), and 45% facing a severe cost burden (>50% of income towards housing). Consultation with housing, homeless and public service providers identify the shortage of affordable rental housing as the most significant issue facing Huntington Beach's extremely low, low and moderate income residents.
- Household overcrowding is a far less significant problem than overpayment in Huntington Beach, and has decreased from 13% of all renters in 2000 to just 5% a decade later (as documented by the 2007-2011 ACS[1]). However, certain neighborhoods continue to experience high levels of overcrowding.
- Many of the workers who make up Huntington Beach's workforce earn modest incomes, making it challenging to afford to in live in the City where they work. The analysis of rental housing costs and affordability illustrates that households earning extremely low, low and moderate incomes cannot afford average market rents in Huntington Beach. Local occupations priced out of the rental market include: bookkeepers, bus drivers, preschool teachers, retail sales managers, and food service managers.
- For homeless persons or persons at-risk of becoming homeless, the most significant problem is the lack of affordable rental housing. This problem has been compounded by record high rents combined with decreases in public funding previously used to support affordable housing. Surveys of homeless service providers in Huntington Beach identify additional affordable housing as the top priority need, followed by the need for additional substance abuse services, and additional tenant rental assistance.
- The City's Capital Improvement Program (CIP) presents a comprehensive listing of planned and projected capital project needs based on various long-range plans, goals, and

[1] The American Community Survey (ACS), performed by the U.S. Census Bureau, is an ongoing Census statistical survey that samples a small percentage of the population every year, and publishes five year averages of this data. Many of the tables in the Consolidated Plan are "pre-populated" by HUD with data from the 2007-2011 ACS, and thus the City has utilized the 2007-2011 ACS as the primary data source throughout the Plan.

policies. The 2014/15-2018/19 CIP identifies the following general projects (within low and moderate income areas) in need of CDBG funds over the next five years:

- ✓ Americans with Disabilities Act (ADA) improvements to Police Department lobby
- ✓ Sidewalk, curb and gutter improvements, including accessibility ramps

PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	HUNTINGTON BEACH	Office of Business Development
CDBG Administrator	Kellee Fritzal, Deputy Director	Office of Business Development
HOME Administrator	Kellee Fritzal, Deputy Director	Office of Business Development

Table 3 – Responsible Agencies

Narrative

The Lead Agency for the 2016/17 Annual Action Plan is the City of Huntington Beach, Office of Business Development.

Annual Action Plan Public Contact Information

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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

The City developed its five-year (2015/16 - 2019/20) Consolidated Plan through consultation with the Orange County Housing Authority; City departments; health and social service providers; and adjacent local governments. As a means of gaining input from housing, homeless and social service providers active in Huntington Beach, the City provided agencies a brief survey requesting input on services provided, priority needs and gaps in services. A total of twelve (12) agencies representing special needs populations, and an additional seven (7) housing and homeless service agencies completed the needs survey, providing direct input into the Consolidated Plan Needs Assessment. The detailed results of these agency surveys are provided in the Consolidated Plan's Appendix C.

The City formed a Homeless Task Force which met for a nine-month period and has created a list of recommendations to deal with the homeless problems in the community. In addition, with the use of 2015/16 CDBG funds, the City employed a part-time Homeless Coordinator who coordinates services provided to the Homeless. The Coordinator oversees a collaborative comprised of local homeless service providers and faith-based organizations who conduct monthly meetings with the purpose of coordinating efforts and sharing information to most effectively address the issue of homelessness in Huntington Beach.

The Coordinator was joined by two Huntington Beach Police Homeless Liaison Officers, which were funded separately. In 2016/17, this team will be joined by a part-time case manager/social worker to further increase the level of service to the homeless population. The Project Self Sufficiency Program will continue in 2016/17 to continue providing services to single parents with children, but is expected to transition away from utilization of CDBG funding within the next one to four years.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

The City of Huntington Beach participates in the Orange County Continuum of Care, led and coordinated by 2-1-1 Orange County and the OC Community Services. This public - nonprofit partnership helps ensure comprehensive, regional coordination of efforts and resources to reduce the number of homeless and persons at risk of homelessness throughout Orange County. This group serves as the regional convener of the year-round CoC planning process and as a catalyst for the involvement of the public and private agencies that make-up the regional homeless system of care.

The Orange County Continuum of Care system consists of six basic components:

1. **Advocacy** on behalf of those who are homeless or at-risk of becoming homeless.
2. A system of **outreach, assessment, and prevention** for determining the needs and conditions of an individual or family who is homeless.
3. **Emergency shelters** with appropriate supportive services to help ensure that homeless individuals and families receive adequate emergency shelter and referrals.
4. **Transitional housing** to help homeless individuals and families who are not prepared to make the transition to permanent housing and independent living.
5. **Permanent housing**, or permanent supportive housing, to help meet the long term needs of homeless individuals and families.
6. **Reducing chronic homelessness** in Orange County and addressing the needs of homeless families and individuals using motels to meet their housing needs.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

The City of Huntington Beach does not receive ESG funds so this is not applicable.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
City of Huntington Beach	Other government - Local	Housing Need Assessment Homeless Needs Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Non-Housing Community Development Strategy Anti-Poverty Strategy Lead-based Paint Strategy	Citizen Participation Advisory Board (CPAB) and Homeless Collaborative meetings. City will continue maintaining its strong relationships with service providers and local jurisdictions to implement the 5-year strategy.
Huntington Beach City Council	Civic Leaders	Housing Need Assessment	Public hearings. City Council members reflect the needs of their

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
		Non-Homeless Special Needs Market Analysis Economic Development Non-Housing Community Development Strategy Anti-Poverty Strategy	constituents in the community, which have been reflected in the needs and priorities identified in the Plan.
Orange County Housing Authority	PHA	Housing Need Assessment Public Housing Needs Market Analysis	Phone interview, email correspondence. The City will continue its strong partnership with the Housing Authority.
AIDS Services Foundation of Orange County	Services - Health	Non-Homeless Special Needs	Survey of Service Providers. Citizen Participation Advisory Board (CPAB) meeting.
Alzheimer's Family Services Center	Services - Health	Non-Homeless Special Needs	Survey of Service Providers.
Assistance League, DreamCatchers Auxiliary	Services - Homeless	Homeless Needs	Survey of Service Providers.
Beach Cities Interfaith Services (BCIS)	Services - Homeless	Homeless Needs	Survey of Housing and Homeless Service Providers. Homeless Collaborative Meeting.
Build Futures	Services - Homeless	Homeless Needs	Survey of Housing and Homeless Service Providers. Homeless Collaborative Meeting.
Children's Bureau	Services – Children	Non-Homeless Special Needs	Survey of Service Providers. CPAB meeting.
Collette's Children's Home	Services - Homeless	Homeless Needs	Phone interview.
Community SeniorServ	Services - Elderly Persons	Non-Homeless Special Needs	Survey of Service Providers. CPAB meeting.
CrossPoint Church	Services - Homeless	Homeless Needs	Survey of Housing and Homeless Service Providers.
CSP, Huntington Beach Youth Shelter	Services - Homeless	Homeless Needs	Survey of Housing and Homeless Service Providers.
Dayle McIntosh Center	Services - Persons with Disabilities	Non-Homeless Special Needs	Survey of Service Providers. CPAB meeting.
Family Literacy Program	Services - Children	Non-Homeless Special Needs	Survey of Service Providers. CPAB meeting.
Huntington Beach Hospital	Services - Health	Non-Homeless Special Needs	Survey of Service Providers.
Huntington Beach Police Department	Services - Homeless	Homeless Needs Homelessness Strategy	Survey of Housing and Homeless Service Providers. Homeless

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
			Collaborative Meeting. CPAB meeting.
Huntington Beach Senior Services/Senior Outreach	Services - Elderly Persons	Non-Homeless Special Needs	Survey of Service Providers. CPAB meeting.
Mental Health Association of Orange County	Health Agency	Non-Homeless Special Needs	Survey of Service Providers.
Project Self-Sufficiency	Services - Homeless	Homeless Needs	Survey of Service Providers. CPAB meeting.
Regional Center of Orange County	Services - Health	Non-Homeless Special Needs	Survey of Service Providers.
Society of St. Vincent de Paul	Services - Homeless	Homeless Needs	Survey of Housing and Homeless Service Providers.
St. Vincent DePaul Society, St. Mary's by the Sea	Services - Homeless	Homeless Needs	Survey of Housing and Homeless Service Providers.

Table 4 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

The City of Huntington Beach developed its Consolidated Plan through consultation with housing, social and health service providers; local agencies/governments; and the Orange County Housing Authority. The City is unaware of any Agency types relevant to the Consolidated Plan that were not consulted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	OC Partnership, 2-1-1 Orange County and the OC Community Services.	For the past several years, leadership and coordination of Orange County's Continuum of Care planning process has been the shared responsibility of OC Partnership, 2-1-1 Orange County and the OC Community Services. These organizations use housing and demographic data obtained through HMIS and Homeless Counts to determine needs and to pinpoint gaps in housing and services. This in turn helps to pool and coordinate resources with the County and cities to develop coordinated homeless access and assessment centers. Huntington Beach participates in building the regional continuum of care to address the homeless and persons at-risk of homelessness.
Huntington Beach 2013-2021 Housing Element	City of Huntington Beach Planning Division	The City recently updated its Housing Element for the 2013-2021 period. Key housing policies and programs from the Housing Element have been reflected within the Consolidated Plan.
Orange County Housing Authority Administrative Plan	Orange County Housing Authority (OCHA)	The purpose of OCHA's Administrative Plan is to establish policies and procedures to implement the Section 8 Program in a manner consistent with HUD requirements and local objectives. The Consolidated Plan reflects the policies set forth in the Administrative Plan.

Table 5 – Other local / regional / federal planning efforts

AP-12 Participation - 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

The City followed HUD's guidelines for citizen and community involvement in preparation of this Annual Action Plan. To encourage citizen participation in the preparation of the documents, the City undertook several activities as summarized below.

Housing and Community Development Needs Survey
In order to evaluate public opinion of specific housing and community development needs for the 2015-2019 Consolidated Plan, the City utilized a Needs Survey (in English and Spanish) in which the respondent was asked to rank the level of need for a particular service, capital improvement, and public benefit. Questions about specific needs were grouped into these areas:

- Housing Needs;
- Homeless Needs;
- Public Service Needs;
- Infrastructure Needs; and
- Economic Development Needs.

Agency Surveys: Special Needs Service Providers, Housing & Homeless Service Providers
A variety of Agencies providing services to Huntington Beach's low and moderate income households, special needs populations, and homeless were provided a brief survey requesting input on priority needs and gaps in the services provided. A total of nineteen Agencies completed the survey. The tabulated results of these surveys are included in the Consolidated Plan Appendix.

Community Meetings
The Citizen Participation Advisory Board (CPAB) conducted a public hearing on community needs on January 15, 2015 at Huntington Beach City Hall, and a second public hearing on community needs and the Consolidated Plan on February 5, 2015. The meeting was conducted at the Oakview Library, with a total of 25 persons providing public comment on priority needs in the community. The following agencies/programs were represented: Family Literacy Program, Oakview Children's Bureau/Boys and Girls Club Afterschool Program, Project Self-Sufficiency, and Huntington Beach Senior Services/Care Management. The comments received are summarized in the Consolidated Plan Appendix.

Huntington Beach Homeless Collaborative
Since December 2014, a former Huntington Beach Mayor has coordinated a collaborative with homeless service providers and have been meeting on a monthly basis at the Central Library. City staff from the Police Department, Community Services, and the City Manager's Office/Office of Business Development have been attending these meetings. At the Collaborative' s meeting on February 24, 2015, City Office of Business Development staff provided an overview of the City's affordable housing activities and the Consolidated Plan process, and responded to questions

from participants. A copy of the meeting presentation is provided in the Consolidated Plan Appendix.

FY 2016/17 Annual Action Plan

The City of Huntington Beach has a Citizen Participation Plan to guide the City's CDBG citizen participation process. All citizens are encouraged to participate in the planning, development, and implementation of the Annual Action Plan. Organizations receiving direct CDBG funding are in regular contact with City staff. Other organizations are consulted as-needed or have been present at various public hearings held by the City. The City holds advertised public hearings each year to gather input on community needs as part of the development of the Annual Action Plan and to advise on the progress of existing subrecipients. In all cases, a Notice of Public Hearing is published at least 15 days prior to the hearing to provide residents with adequate notice.

A draft 2016/17 Annual Action Plan was made available for public comment for a 30-day period of June 16, 2016 through July 18, 2016. Public hearings were held on January 7, 2016 and February 4, 2016 and a final public hearing was held on July 18, 2016, providing residents and interested parties a final opportunity to comment on the Annual Action Plan prior to adoption and submittal to HUD.

Citizen Participation Outreach Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
Public Hearing	Minorities Non-English Speaking - Spanish Persons with disabilities Residents of Public and Assisted Housing	The Citizen Participation Advisory Board (CPAB), a group of appointed Huntington Beach citizens, held public hearings on 1/7/16 and 2/4/16 to solicit input on housing and community development needs.	A total of 27 persons addressed the CPAB during the two meetings offering support for the Family Literacy Program, Project Self-Sufficiency, Senior Outreach, and the Children's Bureau.	All comments received were accepted.	N/A
Public Meeting	Service providers and faith-based organizations representing seniors, youth, homeless, fair housing, code enforcement, infrastructure improvements, and housing	12 agencies requesting CDBG funding in FY 2016/17 gave presentations and answered questions from the CPAB. Meetings took place on 4/7/2016 and 5/5/2016.	Presentations from the various agencies covered need for service in Huntington Beach community and requested allocations.	All comments received were accepted.	N/A

Citizen Participation Outreach Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
Public Meeting	Non-targeted/ broad community	A joint CPAB and City Council study session was held on 6/6/2016	No comments were made.	No comments were made.	N/A
Newspaper Ad	Non-targeted/ broad community	A newspaper advertisement was made soliciting public comment on the draft FY 2016/17 Annual Action Plan on 6/16/16 and 7/7/16.	No comments were made.	No comments were made.	N/A
Public Hearing	Non-targeted/ broad community	The City Council held a public hearing to adopt the 2016/17 Annual Action Plan on July 18, 2016.	One public comment was made regarding support for the Project Self Sufficiency program.	All comments received were accepted.	N/A

Table 6 - Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1,2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	Public-Federal	Acquisition, Planning, Economic Development, Housing, Public Improvements, Public Services	$995,023	$0	$140,053	$1,135,076	$2,985,069	Entitlement funds allocation plus estimated program income plus prior-year resources.
HOME	Public-Federal	Acquisition, Homebuyer assistance, Homeowner rehab, Multifamily rental new construction, Multifamily rental rehab, New construction for ownership, TBRA	$424,106	$0	$1,154,374	$1,578,480	$1,265,571	Entitlement allocation plus estimated program income and prior-year resources.
CDBG Revolving Loan Fund	Public-Federal	Homeowner Rehab	$0	$175,000	$1,127,225	$1,302,225	$525,000	Loan payoffs (program income).

Table 7 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Federal funds play a crucial role in implementing the Consolidated Plan. Local private and non-federal funds are usually insufficient to meet the heavy demand for housing and services in our community. Agencies receiving CDBG and HOME funds use those funds as a commitment to receiving other funding sources.

Likewise, the City also leverages other resources among the formula grant programs. For example, the HOME program is matched by a variety of sources, including: private and public investment including the use of low income housing tax credits. Other future sources of matching funds include: inclusionary housing in-lieu fees; residual receipts from loans of the former Redevelopment Agency; and a State SERAF loan repayment of former Redevelopment Low/Mod Housing Funds (one-time payment).

HUD requires a 25% match on HOME funds drawn down for affordable housing. Historically, the City has met the match requirement with the use of former Huntington Beach redevelopment tax increment funds that were layered with HOME funds in developing affordable housing. While redevelopment tax increment funds are no longer available for future match requirements, the City has been utilizing a match surplus derived from prior contributions by the former Huntington Beach Redevelopment Agency in developing affordable housing developments. The City was required to utilize 20% of these funds to develop low- and moderate- income housing. The City's match surplus is approximately $3,235,838.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Preserve Existing and Create New Affordable Housing	2016	2017	Affordable Housing	Citywide	Priority Housing Needs	$80,000 (CDBG) $250,000 (CDBG RLF) $1,536,070 (HOME)	Homeowner Units Rehabilitated – **15 Household Housing Units** (Housing Rehabilitation Loan Program; Housing Rehabilitation Loan Administration) Homeowner Units Rehabilitated – **6 Household Housing Units** (Acquisition/Rehab/New Construction)
2	Sustain and Strengthen Neighborhoods	2016	2017	Non-Housing Community Development	Special Code Enforcement Areas	Priority Housing Needs	$241,248 (CDBG)	Housing Code Enforcement/ Foreclosed Property Care – **600 Housing Units** (Code Enforcement)
3	Support Social Service Agencies that Assist Homeless Populations	2016	2017	Homeless Non-Housing Community Development	Citywide	Priority Homeless Needs	$55,000 (CDBG)	Public service activities other than Low/Mod Income Housing Benefit – **290 Persons Assisted** (Homeless Outreach Program; Project Self-Sufficiency Program)
4	Support Social Service Agencies that Assist Special Needs Populations	2016	2017	Non-Homeless Special Needs	Citywide	Priority Special Needs Populations	$40,000 (CDBG)	Public service activities other than Low/Mod Income Housing Benefit – **550 Persons Assisted** (Senior Outreach Program; Congregate Meals Program)
5	Provide Needed Infrastructure Improvements	2016	2017	Non-Housing Community Development	Citywide	Priority Infrastructure Improvements	$251,403 (CDBG)	Public Facility or Infrastructure Activities other than Low/Mod Income Housing Benefit – **2,515 Persons Assisted** (ADA Curb Cuts Maintenance Zone 10)

6	Provide Needed Community Services to Low/Mod Persons	2016	2017	Non-Housing Community Development	Citywide	Priority Community Services	$84,253 (CDBG)	Public service activities other than Low/Mod Income Housing Benefit – **515 Persons Assisted** (Youth: Children's Bureau; SteppingUP) Public service activities other than Low/Mod Income Housing Benefit – **151 Persons Assisted** (General Public Services: Oakview Family Literacy) Public service activities other than Low/Mod Income Housing Benefit – **420 Persons Assisted** (Fair Housing)
7	Provide Economic Opportunity	2016	2017	Non-Housing Community Development	Citywide	Economic Opportunity	$214,167 (CDBG)	Other (Section 108 Loan Payment)
8	Planning for Housing and Community Development	2016	2017	Other: Administration	Not Applicable	Other Housing and Community Development Needs	$169,005 (CDBG) $42,410 (HOME)	Other – Not Applicable (CDBG Administration; HOME Administration)

Table 8 – Goals Summary

Goal Descriptions

1	**Goal Name**	**Preserve Existing and Create New Affordable Housing**
	Goal Description	To the extent possible, based upon the availability of funds and a project's viability, HOME funds will be used to assist affordable housing developers in the acquisition, construction and/or rehabilitation of low-income rental and/or owner housing units. The City will also use CDBG revolving loan funds for residential rehabilitation programs for low and moderate income homeowners. (Projects: Acquisition/Rehabilitation, New Construction, Housing Rehabilitation Loan Program, Housing Rehab for Loan Administration)
2	**Goal Name**	**Sustain and Strengthen Neighborhoods**
	Goal Description	Using CDBG funds, the City will sustain and strengthen neighborhoods by eliminating unsafe conditions and blight while improving the quality of life of residents within the community. (Project: Special Code Enforcement)
3	**Goal Name**	**Support Social Service Agencies that Assist Homeless Populations**
	Goal Description	Using CDBG public service funds, the City will provide homeless outreach services and case management to Huntington Beach's homeless population. (Project: Homeless Outreach Program, Project Self Sufficiency Program)
4	**Goal Name**	**Support Social Service Agencies that Assist Special Needs Populations**
	Goal Description	Using CDBG public service funds, the City will provide assistance to special needs service providers. (Projects: Senior Care Management, Congregate Meals Program)
5	**Goal Name**	**Provide Needed Infrastructure Improvements**
	Goal Description	Using CDBG funds, the City will provide financial assistance to improve public infrastructure. (Projects: ADA Curb Cuts at Maintenance Zone 10)
6	**Goal Name**	**Provide Needed Community Services to Low/Mod Persons**
	Goal Description	Using CDBG public service funds, the City will provide assistance to various social service agencies for programs for youth, fair housing, anti-crime, and general public services. Services must benefit at least 51 percent low/mod persons. (Projects: Children's Bureau, Oakview Family Literacy Program)
7	**Goal Name**	**Provide Economic Opportunity**
	Goal Description	Using CDBG funds, the City will support projects and programs targeted to low and moderate-income business owners, persons wishing to start or expand a business, or in workforce development. The City will also use CDBG funds to pay debt service associated with a previous Section 108 Loan. (Projects: Section 108 Loan Repayment)

8	Goal Name	Planning for Housing and Community Development
	Goal Description	The City will conduct the following administration/planning activities: (1) General Administration of CDBG and HOME Program, including preparation of budget, applications, certifications and agreements, (2) Coordination of CDBG-funded capital improvement projects, (3) Coordination of Public Service Subrecipients, (4) Coordination of HOME-funded housing projects, (5) Monitoring of CDBG and HOME projects/programs to ensure compliance with federal regulations, (6) Preparation of Annual Action Plan, (7) Preparation of the CAPER; and (8) Fair Housing Foundation counseling, education and enforcement (CDBG funded). Up to 20% of the annual CDBG entitlement and up to 10% of the HOME entitlement is allowed for administration activities. (Project: CDBG Administration, HOME Administration, Fair Housing Foundation)

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)

As presented in the above, the City's one-year goal is to provide affordable housing opportunities to 21 extremely low, low, and moderate income households through the following activities:

- Acquisition / Rehabilitation: Huntington Beach will pursue another affordable housing project with approximately 6 units to be managed and operated by local CHDO.
- Residential Rehabilitation Program: The City will offer rehabilitation assistance to 15 extremely low, low, and moderate income households.

Projects

AP-35 Projects – 91.220(d)

Introduction

The City plans to undertake the following CDBG and HOME funded activities during Fiscal Year 2016/17 to address its priority housing and community development needs. All proposed activities are eligible and meet program service targets.

Projects

#	Project Name
1	Housing Rehab Loan Administration
2	Special Code Enforcement
3	Homeless Outreach Program
4	Project Self Sufficiency Program
5	Senior Services Care Management
6	Congregate Meals Program
7	ADA Curb Cuts at Maintenance Zone 10
8	Children's Bureau
9	SteppingUP
10	Oakview Family Literacy
11	Fair Housing Foundation
12	Section 108 Loan Repayment
13	CDBG Administration
14	Housing Rehab Loan Program
15	City/CHDO Housing Project (Acquisition/Rehabilitation/New Construction)
16	HOME Administration
17	Unbudgeted CDBG Revolving Loan Funds

Table 9 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The Housing and Homeless Needs Assessment of the Consolidated Plan discusses housing need by income category. Income levels identified are 1) extremely low-income; 2) very low-income, and; 3) low- and moderate-income households. Based on HUD recommendations, general relative priorities for funding will be as follows:

HIGH PRIORITY: Activities to address this need will be funded during the five-year period.

MEDIUM PRIORITY: If funds are available, activities to address this need may be funded by the City during the five-year period. The City may also use other sources of funds and take actions to locate other sources of funds.

LOW PRIORITY: It is not likely the City will fund activities to address this need during the five-year period.

The highest priority has been assigned to the needs of the lowest income residents, based on the assumption that in this high cost real estate market, they are at greater risk of displacement, homelessness or other serious housing situations due to limited financial resources and other limitations they may face.

The Consolidated Plan identifies several obstacles in meeting underserved needs, including the high and sustained demand for public services, as well as the shortage of funding to address the community's needs.

AP-38 Project Summary

Project Summary Information

1	**Project Name**	**Housing Rehab Loan Administration**
	Target Area	Citywide
	Goals Supported	Preserve Existing and Create New Affordable Housing
	Needs Addressed	Priority Housing Needs
	Funding	CDBG: $80,000
	Description	Eligibility Citation: 24 CFR 570.202 (b)(9) – Rehab Administration National Objective Citation: 24 CFR 570.208 (a)(3) – Housing Activities The City of Huntington Beach Housing Rehabilitation Loan Program provides emergency grants and low interest loans to low and very low income families who need repairs to their homes. The program will also extend in 2016/17 to property multi-family property owners with 51% or more of units occupied by qualified residents. The City is requesting a grant in the amount of $80,000 to pay for operational costs associated with the City of Huntington Beach Rehabilitation Loan Program (RLF), which has been administered by the Office of Business Development since the early 1970's.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	15 housing units
	Location Description	Citywide
	Planned Activities	Same as description.

2	**Project Name**	**Special Code Enforcement**
	Target Area	Special Code Enforcement Areas
	Goals Supported	Sustain and Strengthen Neighborhoods
	Needs Addressed	Priority Housing Needs
	Funding	CDBG: $241,248
	Description	Eligibility Citation: 24 CFR 570.202 (c) - Code Enforcement National Objective Citation: 24 CFR 570.208 (a)(1) - Low Mod Area Benefit Funding for the Special Code Enforcement Program will be used to support salaries for one (1) full-time and two (2) part-time Code Enforcement Officers. As the City ages, certain areas within the City of Huntington Beach need ongoing, proactive property maintenance inspections by Code Enforcement to maintain a safe environment. Thus, with continued code enforcement efforts, the quality of life and housing standards are maintained. The Special Code Enforcement Program benefits the community overall by upgrading the housing stock within deteriorating and deteriorated areas.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	600 housing units
	Location Description	Special Code Enforcement Areas
	Planned Activities	Same as description.

3	**Project Name**	**Homeless Outreach Program**
	Target Area	Citywide
	Goals Supported	Support Social Service Agencies that Assist Homeless Populations
	Needs Addressed	Priority Homeless Needs
	Funding	CDBG: $50,000
	Description	Eligibility Citation: 24 CFR 570.201 (c) - Operating Costs of Homeless/AIDS Patients Programs National Objective Citation: 24 CFR 570.208 (a)(2) - Low/Mod Limited Clientele Benefit The City of Huntington Beach has seen an increase in homelessness. This increase creates a demand to provide needed services for homeless clients. In 2015/16, CDBG funds enabled the City to create a new position - Homeless Outreach Coordinator, who works within the Police Department and is the point person for homeless issues. This includes the coordination of non-profit service providers, to ensure there is no overlap of services being provided and that all service providers have knowledge of what the City and each other are providing. In addition, the person will help coordinate City services regarding homeless encampments and public information while working alongside the two Police Liaison Officers to help locate shelter beds for the homeless and rehabilitation (detox) beds for those in need of assistance. For 2016/17, CDBG funds will be used to add one (1) part-time case manager/social worker to provide wrap-around services to homeless clients.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The City anticipates that 250 homeless persons/families will be assisted through the Homeless Outreach Program.
	Location Description	Citywide
	Planned Activities	Same as description.

4	**Project Name**	**Project Self Sufficiency**
	Target Area	Citywide
	Goals Supported	Support Social Service Agencies that Assist Homeless Populations
	Needs Addressed	Priority Homeless Needs
	Funding	CDBG: $5,000
	Description	Eligibility Citation: 24 CFR 570.201(e) - Other Public Services National Objective Citation: 24 CFR 570.208(a)(2) - Low Mod Limited Clientele Benefit The City of Huntington Beach Community Services Department partners with the Project Self Sufficiency Foundation to offer the Project Self Sufficiency (PSS) program which assists highly motivated, low-income, single parent families with minor children who are homeless or unstably housed to achieve economic self-sufficiency through education and personal development. Services are designed to assist parents to attain and maintain stable housing and to attend and finish college, which prepares them to become economically self-sufficient. PSS clients that graduate from college with a vocational skill or Bachelor's degree become employable and are contributors to the city's economic health. Additionally, through commitment and dedication to an education and career, clients break the cycle of poverty, addiction, homelessness, and domestic violence that is often multi-generational. PSS provides a long-term path and practical resources for Huntington Beach families to reduce their dependence on local and federal public assistance programs and become contributing members of society and employed workers in their local Huntington Beach community.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	40 persons will be assisted through the Project Self Sufficiency Program.
	Location Description	18041 Goldenwest Street, Orange Avenue, Huntington Beach, CA 92648
	Planned Activities	Same as description.

5	**Project Name**	**Senior Services Care Management**
	Target Area	Citywide
	Goals Supported	Support Agencies that Assist Special Needs Populations
	Needs Addressed	Priority Special Needs
	Funding	CDBG: $35,000
	Description	Eligibility Citation: 24 CFR 570.201(e) - Public Services/Senior Services National Objective Citation: 24 CFR 570.208(a)(2) - Low Mod Limited Clientele Benefit Senior Services Care Management focuses on the unmet needs of at-risk older adults by providing services aimed toward successful aging in place. Care Management, Home Delivered Meals, and Transportation are designed to assist frail and homebound seniors remain in their own homes safely while enhancing their quality of life. Senior Outreach Care Managers work with and assist at-risk seniors, consult with families and caregivers, and collaborate with service providers to help develop a plan for late life. Care Managers are a source of information and support to Huntington Beach residents regarding any complicated aging issues. Case Management services improve the quality of life of older adults and those who care for them. Services include: assessment, care planning, education, advocacy, application and connection to benefits, home delivered meals, emergency food, transportation, end of life planning, home improvement and safety, personal emergency response systems, and emotional support. CDBG funds will be used towards the funding of two half-time Care Managers, whom provide services to approximately 350 extremely low, low and moderate incomes, frail, at-risk, and homebound seniors.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The Senior Services Care Management Program is proposing to assist 350 elderly and frail elderly persons in Huntington Beach.
	Location Description	The Senior Services Care Management Program is located at 18041 Goldenwest Street, Huntington Beach; however, the service is available to elderly persons citywide.
	Planned Activities	Same as description.

6	**Project Name**	**Congregate Meals Program**
	Target Area	Citywide
	Goals Supported	Support Agencies that Assist Special Needs Populations
	Needs Addressed	Priority Special Needs
	Funding	CDBG: $5,000
	Description	Eligibility Citation: 24 CFR 570.201(e) - Public Services/Senior Services National Objective Citation: 24 CFR 570.208(a)(2) - Low Mod Limited Clientele Benefit Community SeniorServ's mission is to improve the quality of life for older adults and their families by creating a safety net of health, nutrition, and supportive services designed to enhance their independence, well-being, and dignity. In order to accomplish this mission, Community SeniorServ provides services structured around a continuum of care. Services include congregate meals, home delivered meals, case management, and adult day care services.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Community SeniorServ's goal is to assist 200 older adults in maintaining their health and independence by providing nutritional and supportive services.
	Location Description	The Congregate Meals Program is administered by Community SeniorServ at the Huntington Beach Senior Center in Central Park, located at 18041 Goldenwest Street. However, the meals are available to all elderly persons in Huntington Beach.
	Planned Activities	Same as description.

7	**Project Name**	**ADA Curb Cuts in Maintenance Zone 10**
	Target Area	Citywide
	Goals Supported	Provide Needed Infrastructure Improvements
	Needs Addressed	Priority Infrastructure Improvements
	Funding	CDBG: $251,403
	Description	Eligibility Citation: 24 CFR 570.201(c) - Public Facilities and Infrastructure Improvements/Other National Objective Citation: 24 CFR 570.208(a)(2) - Low Mod Limited Clientele Benefit Residents and visitors with disabilities utilize ADA ramps to access street intersections when traveling on city sidewalks. CDBG funds will be used to construct 128 curb ramps at various locations in an area of town known as Maintenance Zone 10 which has been evaluated for specific pavement and concrete improvements.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	2,515 Huntington Beach disabled residents will benefit from ADA ramps.
	Location Description	Various locations.
	Planned Activities	See description.

8	**Project Name**	**Children's Bureau**
	Target Area	Citywide
	Goals Supported	Provide Needed Community Services to Low and Moderate Persons
	Needs Addressed	Priority Community Services
	Funding	CDBG: $40,000
	Description	Eligibility Citation: 24 CFR 570.201(e) - Public Services/Youth Services National Objective Citation: 24 CFR 570.208(a)(2) - Low Mod Limited Clientele Benefit Children's Bureau is committed to providing vulnerable children, especially in the early years, the foundation necessary to become caring and productive adults by: 1) preventing child abuse and neglect; 2) protecting, nurturing, and treating abused children; 3) enhancing the potential of families and communities to meet the needs of their children; and 4) advancing the welfare of children and families through superior programs in child development, parent education, mental health, research and advocacy. CDBG funds will be used to provide an after school drop-in recreation program in a safe environment, promoting healthy activity, social interaction, and fun as an alternative to unsupervised, unstructured, high-risk activity. CDBG funds will pay for staff, supplies, equipment, and services.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	400 Huntington Beach youth in the Oakview Enhancement Area will benefit from available after-school, drop-in recreation activities.
	Location Description	Oakview Enhancement Area.
	Planned Activities	See description.

9	**Project Name**	**OCCHC – SteppingUP**
	Target Area	Citywide
	Goals Supported	Provide Needed Community Services to Low and Moderate Persons
	Needs Addressed	Priority Community Services
	Funding	CDBG: $5,000
	Description	Eligibility Citation: 24 CFR 570.201(e) - Public Services/Youth Services National Objective Citation: 24 CFR 570.208(a)(2) - Low Mod Limited Clientele Benefit SteppingUP is a free after school program that works to educate and prepare at-risk individuals about the benefits of staying in school, graduating on time, and gaining a higher education that will assist in breaking the generational cycle of poverty. SteppingUP's intensive year-round program has a 100% graduation rate and is 99% successful in moving students to higher education. Participants are provided weekly advising sessions, leadership training, STEM related education, reading comprehension and analysis, life skills training, and educational excursions. The ultimate goal is SteppingUP is to increase the number of Huntington Beach (primarily Oak View) residents who graduate from a four-year university, which leads to an increase in their social, cultural, and financial capital and also creates access to many opportunities.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	115 Huntington Beach youth, primarily residing in the Oak View Enhancement Area, will be assisted with an after-school program.
	Location Description	Oak View Enhancement Area
	Planned Activities	Same as description.

10	**Project Name**	**Oakview Family Literacy Program**
	Target Area	Citywide
	Goals Supported	Provide Needed Community Services to Low and Moderate Persons
	Needs Addressed	Priority Community Services
	Funding	CDBG: $9,253
	Description	Eligibility Citation: 24 CFR 570.201(e) - Public Services/Other Public Services National Objective: 24 CFR 570.208(a)(2) - Low Mod Limited Clientele Benefit CDBG funds will be used to operate the Family Literacy Program which provides one-to-one and small group tutoring so that low-income adults in Huntington Beach can improve their ability to understand, speak, read, and write in English. Increased English literacy skills give adults improved ability to function on the job and in the community and help their children succeed in school. Basic computer workshops increase computer literacy necessary for adults to function in the 21st century. Having a literate citizenry makes a safer and more successful community for all.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	151 Huntington Beach illiterate persons will benefit from available services that increase English literacy skills.
	Location Description	Citywide
	Planned Activities	Same as description.

11	**Project Name**	**Fair Housing Foundation**
	Target Area	Citywide
	Goals Supported	Provide Needed Community Services to Low and Moderate Persons
	Needs Addressed	Priority Community Services
	Funding	CDBG: $30,000
	Description	Eligibility Citation: 24 CFR 570.206(c) - Administration and Planning/Fair Housing Activities National Objective Citation: Not Applicable The Fair Housing Foundation (FHF) offers a comprehensive Fair Housing Program that meets the HUD CDBG requirement to affirmatively further fair housing and includes the following services: 1) discrimination complaint counseling, intake, investigations, and resolutions; 2) education and outreach services; 3) general housing (tenant/landlord) counseling, mediations, assistance, resolution, and referrals; and 4) affirmatively further fair housing activities to address the Analysis of Impediments to Fair Housing Choice.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	420 persons will benefit from fair housing services.
	Location Description	Citywide.
	Planned Activities	Same as description.

12	**Project Name**	**Section 108 Loan Repayment**
	Target Area	Citywide
	Goals Supported	Provide Economic Opportunity
	Needs Addressed	Economic Opportunity
	Funding	CDBG: $214,167
	Description	Eligibility Citation: 24 CFR 570, Subpart M - Planned Repayments of Section 108 Loans National Objective Citation: Not Applicable A Section 108 Loan used for the annual loan payment for rehabilitation of the historic City Gym and Pool. CDBG funds will be used to repay the existing Section 108 loan.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	Not applicable.
	Planned Activities	Same as description.

13	**Project Name**	**CDBG Program Administration**
	Target Area	Citywide
	Goals Supported	Planning for Housing and Community Development
	Needs Addressed	Other Housing and Community Development Needs
	Funding	CDBG: $169,005
	Description	Eligibility Citation: 24 CFR 570.206(a) - Administration and Planning/General Program Administration National Objective Citation: Not Applicable The City will conduct the following administration/planning activities: (1) General Administration of CDBG Program, including preparation of budget, applications, certifications and agreements; (2) Coordination of CDBG-funded capital improvement projects; (3) Coordination of Public Service Subrecipients, (4) Coordination of HOME-funded housing projects; (5) Monitoring of CDBG projects/programs to ensure compliance with federal regulations; (6) Preparation of the Annual Action Plan; (7) Preparation of the CAPER; and (8) Fair Housing Foundation counseling, education and enforcement. Up to 20% of the annual CDBG entitlement is allowed for administration activities.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	Not applicable.
	Planned Activities	Same as description.

14	**Project Name**	**Housing Rehab Loan Program**
	Target Area	Citywide
	Goals Supported	Preserve Existing and Create New Affordable Housing
	Needs Addressed	Priority Housing Needs
	Funding	CDBG RLF: $250,000
	Description	Eligibility Citation: 24 CFR 570.202 - Housing/Rehab: Single Unit Residential National Objective Citation: 24 CFR 570.208(a)(3) - Low Mod Housing Benefit The City of Huntington Beach Housing Rehabilitation Loan Program provides emergency grants and low interest loans to low and very low income families who need repairs to their homes. The City is proposing to use CDBG Revolving Loan Funds to fund the grants and loans. The Huntington Beach Rehabilitation Loan Program (RLP) has been administered by the Office of Business Development since the early 1970's.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	15 households are proposed to be assisted in FY 2016/17.
	Location Description	Citywide
	Planned Activities	Same as description.

15	**Project Name**	**City/CHDO Housing Project (Acquisition/Rehabilitation/New Construction)**
	Target Area	Citywide
	Goals Supported	Preserve Existing and Create New Affordable Housing
	Needs Addressed	Priority Housing Needs
	Funding	HOME: $1,536,070
	Description	Eligibility Citation: 24 CFR 92.205(a)(1) - Acquisition/Rehabilitation/New Construction National Objective Citation: 24 CFR 570.208(a)(3) - Low Mod Housing Benefit While the number and type of families that will benefit from a City/CHDO Housing Project is still to be determined, the amount of HOME funds available for affordable housing is approximately $1.5 million. The City has issued a NOFA seeking to fund an acquisition project with a qualified CHDO.
	Target Date	To be determined.
	Estimate the number and type of families that will benefit from the proposed activities	To be determined.
	Location Description	To be determined.
	Planned Activities	Same as description.

16	**Project Name**	**HOME Program Administration**
	Target Area	Citywide
	Goals Supported	Planning for Housing and Community Development
	Needs Addressed	Other Housing and Community Development Needs
	Funding	HOME: $42,410
	Description	Eligibility Citation: 24 CFR 92.207(a) - General Management, Oversight and Coordination National Objective Citation: Not Applicable The City of Huntington Beach Office of Business Development is responsible for administering the HOME program. Up to 10 percent of the HOME allocation will be used to provide for staffing and other program administration costs associated with the HOME program, including planning, reporting, monitoring, and IDIS setup and maintenance.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	Not applicable.
	Planned Activities	Same as description.

17	**Project Name**	**Unbudgeted CDBG Revolving Loan Funds**
	Target Area	Citywide
	Goals Supported	Preserve Existing & Create New Affordable Housing
	Needs Addressed	Priority Housing Needs
	Funding	CDBG Revolving Loan Fund: $1,052,225
	Description	Eligibility Citation: Not Applicable National Objective Citation: Not Applicable Unbudgeted CDBG Revolving Loan Funds. City staff is currently reviewing potential uses for Revolving Loan Fund balance and will follow its Citizen Participation Plan for a Substantial Amendment when use for these funds has been identified.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	Not applicable.
	Planned Activities	Not applicable.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Huntington Beach is an urbanized coastal community located in northwestern Orange County, California. Much of the City's residentially designated land has already been developed. Future residential development rests primarily upon the recycling of existing parcels and infill development. Surrounding Huntington Beach are the cities of Seal Beach to the northwest, Westminster to the northeast, Fountain Valley and Costa Mesa to the east, Newport Beach to the southeast, and the Pacific Ocean to the southwest.

The City utilizes CDBG and HOME funds for projects and programs operated citywide. However, the majority of CDBG-funded infrastructure and facility projects are targeted to the most-needy neighborhoods: those census tracts where 47.83% or more of the residents are low- or moderate-income.

Specifically, for Special Code Enforcement activities, the City has identified deteriorated areas based on observed violations of the Uniform Housing Code. This effort was undertaken to determine geographical areas meeting the U.S. Department of Housing and Urban Development (HUD) guidelines to utilize Community Development Block Grant (CDBG) funding for special code enforcement and preservation activities in deteriorating areas. From this survey, staff identified four geographical areas that met the criteria for a deteriorating area, as well as meeting the CDBG national objective of serving low and moderate income households:

- Bolsa Chica – Heil
- East – Central
- South – Central
- Southeast

These four areas of concentrated deteriorated housing have been designated as Special CDBG Code Enforcement areas, and have become the focus of increased code enforcement and neighborhood preservation efforts to improve the quality of life and condition of housing. With the release of HUDs updated 2014 Low and Moderate Income Summary Data, however, several of the census block groups within the four Special CDBG Code Enforcement areas no longer qualify as low and moderate income (minimum 47.83% low/mod households). Thus, for the time being, the City will no longer fund code enforcement in these areas using CDBG funds.

Geographic Distribution

Target Area	Percentage of Funds
Low/Mod Income Areas	**0%**
Special Code Enforcement Areas	**6%**
Citywide	**94%**

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

All public service programs, ADA improvement projects, and housing projects funded with CDBG or HOME will be available citywide to eligible persons. The City will also allocate CDBG funds for special code enforcement and preservation activities in Special Code Enforcement Areas that have been identified as deteriorated based on the observance of violations of the Uniform Housing Code. These areas include Bolsa Chica-Heil; East-Central; South-Central; and Southeast. Public facility and public infrastructure projects will be targeted to neighborhoods where 47.83% or more of residents are low and moderate income.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	21
Special-Needs	0
Total	21

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	15
Acquisition of Existing Units	6
Total	21

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

The information in Tables 11 and 12 is pending. The City is currently negotiating the development of an affordable housing project. The City has issued a NOFA seeking to fund an acquisition project with a qualified CHDO to develop at least six units which will be HOME-restricted. Additionally, the City will use CDBG Revolving Loan Funds to continue the City's Residential Rehab Loan Program with a goal of assisting 15 homeowners.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Huntington Beach does not have any public housing developments. However, Huntington Beach is one of a number of cities that benefits from the services of the Orange County Housing Authority (OCHA), which is currently managing over 1,000 Housing Choice Vouchers for residential units within Huntington Beach (February 2015); 58 of these were Veterans Affairs Supportive Housing Vouchers, 15 were Family Unification Vouchers, and 45 were Shelter Plus Care vouchers for formerly homeless disabled households. Elderly households comprise 43% of the City's Section 8 recipients (434 households), indicative of several large senior housing complexes with significant numbers of Section 8 tenants. The City also has a high proportion of disabled households receiving Section 8 (426 households), although many of these households are also likely to be seniors.

OCHA last opened its Housing Choice Voucher waiting list in February 2012, during which it received 48,298 applications for assistance. Of the total applicants, 24,756 were living within Orange County, 3,262 were working in the County but living elsewhere, and 20,280 were living and working outside the County. Waiting list statistics highlight both the tremendous need for affordable housing in Huntington Beach, and the need to assist a variety of family needs from differing demographics. The data indicates the need to serve special needs populations that are disabled and/or homeless, as well as the growing need to serve the expanding senior citizen population.

Actions planned during the next year to address the needs to public housing

Not applicable. However, the City will send out letters to all apartment owners, encouraging them to rent to people participating in the Tenant Based Rental Assistance and Section 8 programs.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Throughout the country and the Los Angeles and Orange County region, homelessness has become an increasing challenge. Factors contributing to the rise in homelessness include a lack of housing affordable to low- and moderate-income persons, increases in people living below poverty levels, reductions in subsidies to the poor, drug/alcohol abuse, and de-institutionalization of the mentally ill. As described in greater detail in Section MA-30 Homeless Facilities and Services in the Consolidated Plan, for the two years, the City of Huntington Beach has been actively engaged in numerous activities to decrease homelessness and provide effective and efficient support to local non-profits that provide services to this population. In March 2015, the City Council authorized formation of a Homeless Task Force to coordinate homeless/housing efforts and provide City support/guidance regarding services. The Task Force is keeping the City Council apprised of issues/services and making recommendations as needed. In addition, the Office of Business Development and Huntington Beach Police Department utilized 2015/16 CDBG public service funds for a part-time Homeless Coordinator position to serve as the City's point person for homeless issues. A part-time case worker/social worker will be added with 2016/17 CDBG public service funds to provide wrap-around services to homeless clientele through the Homeless Outreach Program. In addition, the Project Self Sufficiency program will assist single parent families with minor children who are unstably housed to achieve self-sufficiency.

Once every two years, Orange County undertakes an effort to enumerate all of the sheltered and unsheltered homeless people within the county in a given twenty-four-hour period. This effort, known as the Homeless Point-in-Time (PIT) Count, is congressionally mandated for all communities that receive U.S. Department of Housing and Urban Development (HUD) funding for homeless programs. The most recent PIT in Orange County for which results have been published and described in the Consolidated Plan was held on the morning of January 24, 2015 with the assistance of 70 homeless persons and 748 homeless service providers and community volunteers.

The January 2015 PIT count enumerated 4,452 homeless individuals in Orange County, representing 0.14% of the total County population, reflecting a 5% increase from the 2013 count of 4,251, and an almost 56% drop from the 2011 count of 6,939 homeless persons (refer to Table 29) and an 87% drop from the 2009 count of 8,333. Of the 4,452 homeless persons counted in 2015, approximately 49% are unsheltered and 51% are sheltered. This represents an increase for unsheltered persons over the 2013 total of 39% and the sheltered total of 61%. Homeless families with children make up 14% of this population and other homeless individuals/households without children account for the remaining 86% of the population.

The Orange County Point in Time Count does not provide specific information by jurisdiction. However, the 2014 Homeless Conditions Report and Recommendations commissioned by the City of Huntington Beach (prepared by City Net) utilizes the following approach to estimate the number of homeless in the City. Applying the 2015 PIT ratio of 0.14% of the County's total

population being homeless to Huntington Beach's 2015 population of 201,919 translates to an estimated 283 homeless individuals within the City. Furthermore, assuming the same Countywide ratio of 51% of the homeless being sheltered would result in an estimated 166 sheltered homeless and 139 unsheltered homeless within the City. These figures generally correlate with the Huntington Beach Police Department estimates of 200 unsheltered homeless at any given time in the City because Police Officers would likely be referring to unsheltered homeless individuals, which are more readily visible and identifiable as homeless.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Huntington Beach is committed to addressing homelessness. In March 2014, the City Council conducted a study session on homelessness in the community, including a presentation by the Executive Director of the Orange County Commission to End Homelessness and the City's Police Chief. Subsequently, the City contracted with City Net, a collaborative organization, to conduct research on the scope and scale of the homeless issues in Huntington Beach, provide an asset map of homeless services and resources, and deliver recommendations about how to strategically leverage existing assets and resources in the community to address the problem. City Net's findings and recommendations are summarized below:

1. The City possesses an abundance of non-profit organizations, faith congregations, local businesses, and community groups that are eager for collaborative solutions to ending homelessness in Huntington Beach.
2. The groups listed above are decentralized both structurally and geographically.
3. The City should invest in coordinating these resources without aggregating them or investing in heavy infrastructure.
4. A proactive connection should be established between the non-profit and faith communities to City safety personnel and other first responders.
5. The City should invest in a multi-sector collective impact collaborative which would meet regularly to achieve goals over the course of 12-months.

Prior to publication of the City Net Homeless Conditions Report, a former Huntington Beach Mayor coordinated the "Huntington Beach Homeless Collaborative" comprised of various homeless service providers and faith based organizations. The Collaborative conducts monthly meetings at the Central Library with the purpose of: gathering resource information useful in dealing with the homeless issue; developing an information and referral system for collaborative members; establishing partnerships with the City; and coordinating activities between homeless service providers. City staff from the Police Department, Community Services, and the City Manager's Office/Office of Business Development attend these meetings.

The City's Police Department recently engaged the services of the Coast to Coast Foundation, a non-profit Police Officer Liaison Program (POLP) designed to eliminate resource barriers and support law enforcement homelessness teams. Coast to Coast partners with police departments throughout Orange County, providing a model that balances enforcement with outreach. Resources include: Homeless Liaison Officer (HLO) kits for daily patrol, 24/7 locker locations kits, homeless relocation, trained outreach team, community campaign/education and empowerment in support of law enforcement. The City's Police Department and Coast to Coast have created a volunteer program specifically designed to the needs of Huntington Beach. The volunteers engage in monthly outreach efforts to the homeless and have experienced great success.

On March 16, 2015, the City Council authorized the creation and establishment of a seven-member Homeless Task Force to make recommendations to the City Council regarding programs and services for the homeless. Subsequently, the Task Force created six Homeless Task Force Sub-Committees on the following topics: Police; Housing; Coordination of Services & Economic Self-Sufficiency; and Health Services. The Task Force is coordinated by the Office of Business Development with assistance from the Police Department, and the Homeless Outreach Coordinator. On March 22, 2016, the Task Force presented 22 recommendations to the City Council.

Since the establishment of the Homeless Task Force, many accomplishments have been made to date: Subsequently, in January 2016, it created six Homeless Task Force Sub-Committees on the following topics: Police; Housing; Coordination of Services & Economic Self Sufficiency; and Health Services. The Task Force is coordinated by the Office of Business Development with assistance from the Police Department, and the Homeless Outreach Coordinator.

Since the establishment of the Homeless Task Force, many accomplishments have been made to date: Presentations from a variety of homeless organizations including Beach Cities Interfaith Services, OC Health Care Agency, Share Ourselves, the Illumination Foundation, Fresh Beginnings, and the Pasadena and Orange Police Departments; and Creation of six homeless sub-committees who have provided the Task Force with many recommendations to address safety, housing, services, economic self-sufficiency, and health services.

The Office of Business Development and the Police Department have been granted continued CDBG public service funds for FY 2016/17 to fund the current part-time Homeless Coordinator position to serve as the City's point person for homeless issues, as well as the new position of a part-time case manager/social worker. The Homeless Coordinator acts as liaison with the Police Department, non-profit organizations and for-profit groups such as mental health centers, hospitals, churches, shelters, addiction centers and rehabilitation programs. The Coordinator will assist the Police Department in locating shelter beds for the homeless and rehabilitation (detox) beds for those in need of assistance and provide wrap-around services for homeless clientele. In addition, both the coordinator and the case manager/social worker help to coordinate City services regarding homeless encampments and public information.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City has and will continue to address the emergency shelter and transitional housing needs of homeless and homeless families through support of homeless programs such as the Huntington Beach Youth Emergency Shelter; Interval House and Collette's Children's Home transitional housing for battered/homeless mothers with children; American Family Housing transitional housing and supportive housing rental assistance; and Project Self-Sufficiency transitional housing for single parent families. Through the City's Homeless Task Force, the City will also support the provision of emergency housing and services by Beach Cities Interfaith Services and the local faith-based community. The City has also created two (2) full-time Homeless Police Liaison Officers who are responsible for creating relationships with the homeless and to provide services with an eye toward bringing their homelessness to an end. However, with HUD's defunding of two (2) of the City's transitional housing programs, there is a fair chance that local homelessness will increase as a result.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In an ongoing effort to continue to address the needs of the homeless and those at risk of homelessness, the City will focus on the development of sustainable and effective programming, including: applying for short and long-term available funding; partnerships with experienced service providers capable of leveraging other funding; the ability to create or secure affordable housing; perform homeless case management; and engage the homeless through a street outreach component in order to better connect them to available services. The City's goal is to expand on current homeless programs and activities with a greater emphasis on homeless veterans and families to assist with their successful transition toward self-sufficiency.

In FY 2015/16, the also City entered into a subrecipient agreement with a nonprofit agency, Interval House, to operate a city-wide Tenant-Based Rental Assistance Program using tenant selection policies and criteria. The City gave local preference to 10 households impacted by homelessness, persons at risk of homelessness, veterans, seniors, and victims of domestic violence in Huntington Beach. While funded in FY 2015/16, the City will continue to work with Interval House to provide rental assistance in FY 2016/17.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

To help prevent homelessness and protect at-risk populations, Huntington Beach will continue to participate in the Orange County Continuum of Care System to provide assistance to persons at risk of becoming homeless. In addition, the City continues to pursue opportunities to expand its affordable housing inventory to benefit primarily low-income renters.

The City does not receive Emergency Shelter Grants (ESG) or Housing Opportunities for Persons with AIDS (HOPWA) funding and therefore is not required to develop a discharge coordination policy. However, the City will continue to address a discharge coordination policy with the Orange County Housing Authority and the Continuum of Care Homeless Issues Task Force.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Huntington Beach has a strong history of supporting affordable housing. The City has adopted numerous provisions in its Zoning Ordinance that facilitate a range of residential development types and encourage affordable housing. In addition, the City and its former Redevelopment Agency have provided direct financial assistance to support affordable and mixed income housing projects. The loss of Redevelopment Housing Funds, which previously generated approximately $3 million per year for housing activities, will dampen the level of future affordable housing production in the City.

In addition to funding constraints, the primary barrier to the provision of affordable housing in Huntington Beach is the lack of vacant land suitable for residential development. Separate owners of smaller parcels hold much of the underdeveloped and residentially zoned land in the City. This calls for alternative policy tools such as lot consolidation and/or demolition of existing older structures to accommodate higher density infill development. Through adoption of the Downtown and Beach and Edinger Corridors Specific Plans, the City has provided opportunities for high density mixed use and residential infill.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Through the administration of the CDBG and HOME programs, every effort is made to remove barriers to affordable housing through agreements with for-profit and non-profit affordable housing developers. These efforts also include working with neighborhood residents to ensure affordable housing projects are acceptable. Ongoing monitoring of “for sale” affordable units is conducted by department staff by assuring that the affordable housing covenants are recorded on title when the unit is sold. To address the decline in sources of housing funds, the City will continue to advocate for and pursue federal, state, local and private funding sources for affordable housing.

Additionally, as part of the City’s Housing Element update, the City must assess and to the extent feasible, mitigate, its governmental constraints to housing for lower and moderate income households and persons with disabilities. The Housing Element addresses the City’s provisions for affordable housing, emergency shelters, transitional housing, and supportive housing. The following programs in the City's 2013-2021 Housing Element specifically address the variety of regulatory and financial tools used by the City to remove barriers and facilitate the provision of affordable housing:

Program 2. Multi-family Acquisition/Rehabilitation through Non-Profit Developers
Objective: Acquire, rehabilitate, and establish affordability covenants on 80 rental units.

Program 7. Residential and Mixed Use Sites Inventory
Objective: Maintain current inventory of vacant and underutilized development sites, and provide to developers along with information on incentives.

Program 8. Beach and Edinger Corridors Specific Plan
Objective: Facilitate development through flexible, form based standards, and streamlined processing. Encourage affordable housing by requiring inclusionary units to be provided on-site, or within the Specific Plan, and providing additional incentives for increased percentages of affordable units.

Program 10. Inclusionary Program and Housing Trust Fund
Continue implementation and re-evaluate Ordinance to provide consistency with case law and market conditions. Establish in-lieu fee amount for projects between 10-30 units.

Program 11. Affordable Housing Development Assistance
Provide financial and regulatory assistance in support of affordable housing. Provide information on incentives to development community.

Program 13. Affordable Housing Density Bonus
Continue to offer density bonus incentives as a means of enhancing the economic feasibility of affordable housing development.

Program 14. Development Fee Assistance
Continue to offer fee reductions to incentivize affordable housing. Specify the waiver of 100% of application processing fees in the Code for projects with 10% extremely low income units.

Program 15. Residential Processing Procedures
Provide non-discretionary development review within the Beach and Edinger Corridors Specific Plan. Adopt streamlined review procedures for multi-family development on a Citywide basis.

AP-85 Other Actions – 91.220(k)

Introduction:

Actions planned to address obstacles to meeting underserved needs

The City of Huntington Beach has identified long-range strategies, activities and funding sources to implement the goals in the areas of housing and community development services for the benefit of the residents.

- The City will continue to seek other resources and funding sources to address the biggest obstacle to meeting the community's underserved needs, which is the lack of funding and/or inadequate funding.
- The City will look for innovative and creative ways to make its delivery systems more comprehensive and will continue existing partnerships with both for-profit and not-for-profit organizations.
- The City will use HOME and CDBG funds to concentrate on both affordable rental housing, tenant-based rental housing, and homeowner rehabilitation programs.
- The City is currently addressing certain housing needs with federal funds such as availability, condition, and fair housing practices to prevent homelessness.
- The City is also addressing community development needs with federal funds such as infrastructure, improving public facilities and code enforcement.
- The City is working with surrounding jurisdictions on a regional approach to meeting the underserved needs.

Actions planned to foster and maintain affordable housing

The City's Consolidated Plan has identified the preservation of existing, and the creation of new, affordable housing as a priority need during the 2015/16 – 2019/20 timeframe.

In May 2015, the City issued a Notice of Funding Availability (NOFA) identifying nearly $2.5 million in available affordable housing funds. The City's goal was to obtain proposals for affordable housing projects as well as a proposed Tenant-Based Rental Assistance (TBRA) program. The City identified homeless, those at risk of homelessness, veterans, seniors, and victims of domestic violence as the population for which the housing programs should be targeted. The NOFA was available on the City's website and was disseminated to local CHDO's in the area. The City received five (5) proposals: three (3) proposals for affordable housing projects, and two (2) proposals for TBRA programs. Because the May 2015 NOFA proved unsuccessful in negotiating the development of an affordable housing project, the City has recently issued a new NOFA with hopes to work with a local CHDO on an acquisition project.

Interval House was selected to implement a TBRA program based on its extensive experience in providing services to households impacted by domestic violence, and because it already works

closely with the City's Police Department in providing housing for eligible households. Additionally, Interval House implemented the City's Homelessness Prevention and Rapid Re-Housing (HPRP) program, a similar federal funding program that provided assistance to homeless and at at-risk persons to alleviate homelessness and provide rapid re-housing. During FY 2016-17, the City will continue to work Interval House to provide tenant-based rental assistance to 10 households. The program was funded in FY 2015/16. The program will be targeted to homeless, persons at risk of homelessness, veterans, seniors, and victims of domestic violence in Huntington Beach.

The City is still reviewing proposals for an affordable housing project, and will eventually pursue a project to assist households at various income levels, including households with incomes at or below 60% of the Orange County area median income (AMI), with preference for proposals that provide units for households at or below 30% AMI. The City's NOFA also identified a preference for projects aimed at homeless, at-risk of homelessness, veterans, and senior populations. The City will also endeavor to alleviate household overcrowding and renter cost burden, while at the same time, addressing the fundamental need for affordable housing for extremely low income families, homeless or at-risk of being homeless households, some of the main housing issues described in the Consolidated Plan. While funds are limited, the City will use regulatory tools - such as flexible development standards, density bonus and other incentives - to support in the expansion of needed affordable housing. In addition, the City has recently issued a NOFA in search of qualified CHDOs for acquisition opportunities.

In past years, the City has provided funding support to local public service agencies such as AIDS Services Foundation that address the service needs of the homeless and those at risk of becoming homeless. However, continued reductions in the City's CDBG entitlements have resulted in the cutback of such funding support in recent years. The City hopes to reinstate funding support in the future should CDBG entitlement amounts increase.

Actions planned to reduce lead-based paint hazards

As a means of better protecting children and families against lead poisoning, in 1999 HUD instituted revised lead-based paint regulations focused around the following five activities:

- Notification
- Lead Hazard Evaluation
- Lead Hazard Reduction
- Ongoing Maintenance
- Response to Children with Environmental Intervention Blood Lead Level

The City has implemented HUD Lead Based Paint Regulations (Title X), which requires federally funded rehabilitation projects to address lead hazards. Lead-based paint abatement is part of the City's Residential Rehabilitation Program and the Acquisition/Rehabilitation of Affordable Rental Housing Program. Units within rental housing projects selected for rehabilitation are

tested if not statutorily exempt. Elimination or encapsulation remedies are implemented if lead is detected, and is paid for by either the developer of the project, or with CDBG or HOME funds, as appropriate.

To reduce lead-based paint hazards in existing housing, all housing rehabilitation projects supported with federal funds are tested for lead and asbestos. When a lead-based paint hazard is present, the City or the City's sub-grantee contracts with a lead consultant for abatement or implementation of interim controls, based on the findings of the report. Tenants are notified of the results of the test and the clearance report. In Section 8 programs, staff annually inspects units on the existing program and new units as they become available. In all cases, defective paint surfaces must be repaired. In situations where a unit is occupied by a household with children under the age of six, corrective actions will include testing and abatement if necessary, or abatement without testing.

Actions planned to reduce the number of poverty-level families

The City's major objectives in reducing poverty within Huntington Beach are to:

- Reduce the number of families on welfare;
- Reduce the number of families needing housing subsidies; and
- Increase economic opportunities for low and moderate income persons.

The City's anti-poverty strategy seeks to enhance the employability of residents through the promotion and support of programs which provide employment training and supportive services, while expanding employment opportunities through the support of programs supporting business development and employment and its recently-completed Economic Development Strategy.

In terms of employment training and supportive services, the City supports literacy programs for families (Oakview Family Literacy Program) with a combination of General Funds and CDBG that help enhance the employability of low income persons with deficient English speaking, reading, and writing skills. As funding permits, the City will continue to support the following Public Services to increase family stability for lower income households:

- Counseling
- Domestic Violence Prevention Services
- Provision of food
- Substance Abuse Services
- Job Training

Lastly, the City of Huntington Beach supports a variety of economic development activities that help to create and retain jobs for low- and moderate-income households. Activities supported include a commercial property locator; employment assistance including of a referral service for finding and training employees; financial assistance through the Small Business Administration;

business counseling and training via a litany of not-for-profit Orange County agencies; technical assistance in permits, trademarks, environmental review, and taxes; and export and trade assistance. Micro-enterprise assistance, job training services, and technical assistance are some areas that may warrant consideration for funding during the Consolidated Plan period.

The City will fully comply with Section 3 of the Housing and Community Development Act, which helps foster local economic development and individual self-sufficiency. This set of regulations require that to the greatest extent feasible, the City will provide job training, employment, and contracting opportunities for low or very low-income residents in connection with housing and public construction projects.

Actions planned to develop institutional structure

As the recipient of CDBG and HOME funds, the City has delegated the Office of Business Development to be the lead department responsible for the overall administration of HUD grants. In that regard, the Division will prepare the Consolidated Plan and Analysis of Impediments to Fair Housing Choice every five years, draft the Annual Action Plan and CAPER, as well as all other reports required by federal rules and regulations.

The City will work with non-profit agencies, for-profit developers, advocacy groups, clubs, and organizations, neighborhood leadership groups, City departments and with the private sector to implement the City's five-year strategy to address the priority needs outlined in the Consolidated Plan for Fiscal Years 2015/2016 – 2019/2020. Engaging the community and stakeholders in the delivery of services and programs for the benefit of low to moderate residents will be vital in overcoming gaps in service delivery. The City will also utilize public notices, Community Workshops and Meetings (as appropriate), the City's website, and other forms of media to deliver information on carrying out the Consolidated Plan strategies.

Actions planned to enhance coordination between public and private housing and social service agencies

In an ongoing effort to bridge the gap of various programs and activities, the City has developed partnerships and collaborations with local service providers and City departments that have been instrumental in meeting the needs and demands of the homeless, low income individuals and families, and other special needs. Over the years, the City has expanded partnerships and created new ones along the way. The array of partners include, but are not limited to: the Huntington Beach Police Department, Library Services, Community Services, and Public Works Departments; American Family Housing, Habitat for Humanity, Interval House, Mercy House, Collete's Children's Home, and AMCAL; Orange County Community Housing Corporation; Jamboree Housing; Community SeniorServ; AIDS Services Foundation; Project Self Sufficiency; Alzheimer's Family Services; Fair Housing Foundation; the Orange County Housing Authority; and 2-1-1 Orange County and OC Community Services (Orange County Continuum of Care). During FY

2016/17, the City will continue to develop these partnerships.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l) (1,2,4)

Introduction:

The City of Huntington Beach participates in HUD's CDBG Program that is used for creating decent affordable housing, suitable living environments, and economic opportunities. The new program year (2016/17) will begin on October 1, 2016. The FY 2016/17 CDBG allocation is $995,023, and along with prior year funds of $140,053, the City will have $1,135,076 available to implement CDBG projects and programs during the program year.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	$0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	$0
3. The amount of surplus funds from urban renewal settlements	$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	$0
5. The amount of income from float-funded activities	$0
Total Program Income	$0

Other CDBG Requirements

1. The amount of urgent need activities	$0

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

   The City will provide grants, interest-bearing and non-interest-bearing deferred payment loans or residual receipts loans permitted under 24 CFR 92.206 (b) (1). The City will not institute other forms of investment forms not described in the aforementioned section nor provide loan guarantees described under 24 CFR 92.206 (b) (21).

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

   The City is not administering a homebuyer program with CDBG or HOME funds as part of its 2016/17 Annual Action Plan. The Annual Plan, therefore, does not describe resale or recapture guidelines as required in 92.254.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

   The City is not administering a homebuyer program with CDBG or HOME funds as part of its 2016/17 Annual Action Plan. The Annual Plan, therefore, does not describe resale or recapture guidelines that ensure the affordability of units acquired with HOME funds as required in 92.254 (a)(4).

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

   The City is not proposing to use HOME funds to refinance existing debt secured by multifamily housing rehabilitated with HOME funds. Thus, since the City does not propose to undertake refinancing, the City is not required to discuss its financing guidelines required under 24 CFR 92.206(b).

APPENDIX A

CERTIFICATIONS

City of Huntington Beach
FY 2016/2017 Annual Action Plan
Certifications

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

2. Establishing an ongoing drug-free awareness program to inform employees about:

   (a) The dangers of drug abuse in the workplace;
   (b) The grantee's policy of maintaining a drug-free workplace;
   (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
   (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;

4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will:

   (a) Abide by the terms of the statement; and
   (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

City of Huntington Beach
FY 2016/2017 Annual Action Plan
Certifications

5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:

   (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

   (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

City of Huntington Beach
FY 2016/2017 Annual Action Plan
Certifications

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

8/8/16
Date

City Manager
Title

APPROVED AS TO FORM

By: _____
MICHAEL E. GATES
CITY ATTORNEY
CITY OF HUNTINGTON BEACH

City of Huntington Beach
FY 2016/2017 Annual Action Plan
Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year 2016/2017, a period specified by the grantee consisting of one specific consecutive program year, shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

   However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

City of Huntington Beach
FY 2016/2017 Annual Action Plan
Specific CDBG Certifications

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force --It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official

8/8/16
Date

City Manager
Title

City of Huntington Beach
FY 2016/2017 Annual Action Plan
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

> The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official

8/8/16
Date

City Manager
Title

APPROVED AS TO FORM

By: _____
MICHAEL E. GATES
CITY ATTORNEY
CITY OF HUNTINGTON BEACH

City of Huntington Beach
FY 2016/2017 Annual Action Plan
Appendix to Certifications

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.

2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).

5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).

6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

City of Huntington Beach
FY 2016/2017 Annual Action Plan
Appendix to Certifications

City of Huntington Beach
2000 Main Street
Huntington Beach, CA 92648

The certification with regard to the drug-free workplace is required by 24 CFR part 21.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

APPENDIX B

APPLICATION FOR FEDERAL ASSISTANCE (SF 424) FOR CDBG PROGRAM

OMB Number: 4040-0004
Expiration Date: 8/31/2016

Application for Federal Assistance SF-424

* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
☐ Preapplication	☒ New	
☒ Application	☐ Continuation	* Other (Specify):
☐ Changed/Corrected Application	☐ Revision	

* 3. Date Received:	4. Applicant Identifier:
	B-16-MC-06-0506

5a. Federal Entity Identifier:	5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:	7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: City of Huntington Beach

* b. Employer/Taxpayer Identification Number (EIN/TIN):	* c. Organizational DUNS:
96-6000723	0781439480000

d. Address:

* Street1:	2000 Main Street
Street2:	
* City:	Huntington Beach
County/Parish:	Orange
* State:	CA: California
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Code:	92648-0000

e. Organizational Unit:

Department Name:	Division Name:
Office of Business Development	

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:	Ms.	* First Name:	Kellee
Middle Name:			
* Last Name:	Fritzal		
Suffix:			

Title: Deputy Director

Organizational Affiliation:
City of Huntington Beach

* Telephone Number:	(714) 374-1519	Fax Number:	(714)375-5087

* Email: KFritzal@surfcity-hb.org

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-219

CFDA Title:

Community Development Block Grant Program

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

The Community Development Block Grant (CDBG) Program is designed to develop viable urban communities by providing decent housing, a suitable living environment & economic opportunities for LMI persons

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant CA-046 * b. Program/Project CA-046

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 10/01/2016 * b. End Date: 09/30/2017

18. Estimated Funding ($):

* a. Federal	995,023.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	140,053.00
* f. Program Income	
* g. TOTAL	1,135,076.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. * First Name: Fred

Middle Name: A.

* Last Name: Wilson

Suffix:

* Title: City Manager

* Telephone Number: (714)536-5502 Fax Number:

* Email: Fred.Wilson@surfcity-hb.org

* Signature of Authorized Representative: * Date Signed: 8/8/16

APPENDIX C

APPLICATION FOR FEDERAL ASSISTANCE (SF 424) FOR HOME PROGRAM

OMB Number: 4040-0004
Expiration Date: 8/31/2016

Application for Federal Assistance SF-424

* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
☐ Preapplication	☒ New	
☒ Application	☐ Continuation	* Other (Specify):
☐ Changed/Corrected Application	☐ Revision	

* 3. Date Received:	4. Applicant Identifier:
	M-16-MC-06-0514

5a. Federal Entity Identifier:	5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:	7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: City of Huntington Beach

* b. Employer/Taxpayer Identification Number (EIN/TIN):	* c. Organizational DUNS:
96-6000723	0781439480000

d. Address:

* Street1:	2000 Main Street
Street2:	
* City:	Huntington Beach
County/Parish:	Orange
* State:	CA: California
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Code:	92648-0000

e. Organizational Unit:

Department Name:	Division Name:
Office of Business Development	

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:	Ms.	* First Name:	Kellee
Middle Name:			
* Last Name:	Fritzal		
Suffix:			

Title: Deputy Director

Organizational Affiliation:
City of Huntington Beach

* Telephone Number:	(714) 374-1519	Fax Number:	(714)375-5087

* Email: KFritzal@surfcity-hb.org

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-239

CFDA Title:

HOME Investment Partnership Act (HOME) Program

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

The HOME Program is designed to expand the supply of decent, safe, sanitary, and affordable housing to very low and low income families.

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: CA-046
* b. Program/Project: CA-046

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 10/01/2016
* b. End Date: 09/30/2017

18. Estimated Funding ($):

* a. Federal	424,106.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	1,059,521.00
* f. Program Income	43,529.00
* g. TOTAL	1,527,156.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____.

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:	Mr.
* First Name:	Fred
Middle Name:	A.
* Last Name:	Wilson
Suffix:	
* Title:	City Manager
* Telephone Number:	(714)536-5502
Fax Number:	
* Email:	Fred.Wilson@surfcity-hb.org
* Signature of Authorized Representative:	
* Date Signed:	5/8/16

APPENDIX D

PUBLIC NOTICES

CITY OF HUNTINGTON BEACH
PUBLIC NOTICE
PUBLIC COMMENT PERIOD AND PUBLIC HEARING

FY 2016-2017 ANNUAL ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIP (HOME) PROGRAMS

NOTICE IS HEREBY GIVEN that on July 18, 2016, at 6:00 PM or shortly thereafter, the City Council will hold a public hearing approving the FY 2016-2017 Annual Action Plan and will accept public comments on the use of Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) funds. The meeting will be held at 6:00 PM, or soon thereafter, at the Huntington Beach Civic Center, City Council Chambers, located at 2000 Main Street, Huntington Beach, California 92648.

The City must annually submit an Annual Action Plan (AAP) to the US Department of Housing and Urban Development (HUD), which specifies the activities that will be undertaken to meet the goals identified in the 2015-2019 Consolidated Plan. The AAP is due to HUD by August 15, 2016, and is subject to review and approval by HUD. The City of Huntington Beach expects to receive approximately $995,023 in CDBG and $424,106 in HOME funds for FY 2016-2017 from HUD.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG): CDBG funds are designed to assist the City in its efforts to provide decent housing, a suitable living environment, community services and facility needs, and expand economic opportunities for primarily low-and-moderate income persons. The City may allocate a maximum of 15 percent (15%) of the annual CDBG funds to public service providers. Therefore, approximately $149,253 is available to public service providers in FY 2016-2017. The remainder of funds may be allocated to capital projects or capital improvements, and to administrative costs which are limited to 20 percent (20%). Funds remaining from prior projects completed under budget may be allocated to supplemental City-initiated capital projects. Funding allocations as recommended to the City Council by the Citizen Participation Advisory Board is proposed for FY 2016-2017 as follows:

CDBG Administration		$169,005
Fair Housing Foundation		$ 30,000
	TOTAL ADMIN:	**$199,005**
Section 108 Loan	**TOTAL SECTION 108:**	**$214,167**
Housing Rehab Loan Administration		$ 80,000
Special Code Enforcement		$241,248
	TOTAL HOUSING:	**$321,248**
City of HB - Community Services Dept/ Oak View Community Center, Children's Bureau		$ 40,000
City of HB - Community Services Dept / Senior Care Management		$ 35,000
City of HB HBPD- Homeless Outreach Coordinator		$ 50,000
City of HB - Library Services/Oak View Family Literacy Program		$ 9,253
Community SeniorServ/Congregate Meal Program		$ 5,000
Orange County Community Housing Corporation -Stepping Up Program		$ 10,000
	TOTAL PUBLIC SERVICES:	**$149,253**
City of HB - Public Works Dept/ADA Renovations, Maintenance Zone 10		$251,403
	TOTAL PUBLIC IMPROVEMENTS:	**$251,403**
	2015-2016 CDBG PROJECTS:	**$1,135,076**

HOME: The 2016-2017 estimated allocation of $423,750, minus the maximum of ten percent (10%) for program administration costs, will be allocated at a future date to qualified projects.

The City Council has established a Citizens Participation Advisory Board (CPAB) to review public service provider applications for 2016-2017 CDBG funds. The CPAB met on March 3, April 7, May 5 and May 12, 2016 to hear presentations from applicants and prepare funding recommendations. The recommendations of CPAB were presented at a Joint Study Session with City Council on June 6, 2016 and will be considered for adoption at the July 18, 2016 City Council meeting. The City Council will then approve funding levels for Public Service, Administration, Public Improvements, and Housing Projects in the Annual Action Plan for 2016-2017, and final documents will be submitted to HUD by August 15, 2016.

The Draft Annual Action Plan for FY 2016-2017 will be available for a 30-day public review period starting on June 16, 2016. The purpose of the review period is to provide the public an opportunity to comment on the planned expenditures of approximately $1.5 million annually in CDBG and HOME funds for HUD-eligible activities. Copies of the individual plans will be available at the Huntington Beach Central Library (7111 Talbert Avenue); Oak View Branch Library (17251 Oak Lane); the Office of Business Development at Huntington Beach City Hall (2000 Main Street); and online at: http://www.huntingtonbeachca.gov/government/departments/ed/cdbg/.

Written comments can be addressed to Robin Estanislau, Office of the City Clerk, City of Huntington Beach, 2000 Main Street, Huntington Beach, California 92648. Public comments can be made during the 30-day public review period, as well as at the public hearing on July 18, 2016. The City Council will consider all comments received during the 30-day public review period at the July 18, 2016 City Council meeting.

MEETING ASSISTANCE NOTICE - AMERICANS WITH DISABILITIES ACT: In accordance with the Americans with Disabilties Act, if you need special assistatnce to participate in the Public Hearing / Council Meeting (not including transportation), please call 72 hours prior to the meeting (714) 536-5582.

To be published on June 16, and July 7, 2016 Huntington Beach Wave 10171203

APPENDIX E

CITIZEN PARTICIPATION COMMENTS

Huntington Beach Citizen Participation Comments
2016/2017 Annual Action Plan

CITIZEN PARTICIPATION ADVISORY BOARD PUBLIC HEARING

Date: **January 7, 2016, 6:00 pm**

Attendees:

CPAB

1. **Peter Andres**
2. **Andy Glade**
3. **Shelly Grace-Bowers**
4. **Sherwood Prusso**
5. **Victor Valladares**
6. **Omar Zeola**

Huntington Beach City Staff and Consultants

1. **Office of Business Development – Kellee Fritzal, Deputy Director**
2. **Office of Business Development – Simone Slifman, Project Manager**
3. **Office of Business Development – Denise Bazant, Administrative Analyst**

Public Comments

- Stanley Davis, a client of the Senior Outreach program, spoke of the services and support he received from the program.
- Michelle Yerke, spoke on behalf of the Senior Outreach program, for which she serves as the Social Worker. She indicated that through the City's CDBG allocation the program provides support to the City's frail, homebound elderly seniors so that they may remain in their homes.
- Gina Clayton-Tarvin, President of Ocean View School District Board of Trustees, stated that she is proud of Victor Valladares and his appointment to the committee. She also stated that she is willing to support CPAB and the Homeless Task Force to facilitate services to the community.
- Brigette Beisner, Project Self Sufficiency Coordinator, spoke on behalf of the Project Self Sufficiency Program and how proud she is to represent the program. She reported that 2015 was a successful year with successes and client graduations.
- Janet Slinkard, client of Project Self Sufficiency, spoke in support of the program. She shared her experiences before entering the program and the services and support received during her time with Project Self Sufficiency.
- Janeen Laudenback, Director of Community Services, thanked members of CPAB for their service. She stated, as Director of Community Services, she oversees several of the programs that will be presented to the board over the next few months. She stated that Project Self Sufficiency, Senior Center, Senior Outreach Center, Oak View Family Resource Center and its Oak View After School Program are important to the community and improve quality of life for those they serve.
- Lorena Ortega, Project Self Sufficiency Board Member, spoke in support of the program. Ms. Ortega shared gratitude for the program and share her experiences both before and during her time as Project Self Sufficiency client.

Huntington Beach Citizen Participation Comments
2016/2017 Annual Action Plan

- Chris Slama introduced himself as Community Services Manager for the Department of Community Services, which oversees the Recreation, Human and Cultural Services of the department.

Huntington Beach Citizen Participation Comments
2016/2017 Annual Action Plan

CITIZEN PARTICIPATION ADVISORY BOARD PUBLIC HEARING

Date: **February 4, 2016, 6:30 pm**

Attendees:

CPAB

1. **Peter Andres**
2. **Andy Glade**
3. **Shelly Grace-Bowers**
4. **Paul Morrow**
5. **Victor Valladares**
6. **Omar Zeola**

Huntington Beach City Staff and Consultants

1. **Office of Business Development – Kellee Fritzal, Deputy Director**
2. **Office of Business Development – Denise Bazant, Administrative Analyst**

Public Comments

Public Hearing on Community Needs of Low and Moderate Income Persons for the 2016-2017 Annual Action Plan – The following individuals addressed the Board:

- Lorena Moya, on behalf of Family Literacy Program
- Audrey Richards, on behalf of Family Literacy Program
- Michelle Yerke, on behalf of the Senior Outreach Program
- Yanet Vega, on behalf of the Family Literacy Program
- Joanne Spagle, on behalf of the Family Literacy Program
- Laura Syzdek, on behalf of Project Self Sufficiency
- Meggan Corday, on behalf of Project Self Sufficiency
- Rebecca Sanchez, on behalf of the Boys and Girls Club Afterschool Recreation Program
- Violeta Guzman, on behalf of the Boys and Girls Club Afterschool Recreation Program
- Giselle Robles, on behalf of the Boys and Girls Club Afterschool Recreation Program
- Angelica Torres, on behalf of the Boys and Girls Club Afterschool Recreation Program
- Brian Islas, on behalf of the Boys and Girls Club Afterschool Recreation Program
- Ann Marie Hoang, on behalf of Project Self Sufficiency
- Claudia Soriano, on behalf of Family Literacy Program
- Yeraldine Polo, on behalf of the Boys and Girls Club Afterschool Recreation Program
- Brigette Beisner, on behalf of Project Self Sufficiency
- Joann Tuinei, on behalf of Project Self Sufficiency
- Beatriz Guzman, on behalf of Family Literacy Program

Huntington Beach Citizen Participation Comments
2016/2017 Annual Action Plan

- Luisa Cazares, on behalf of Family Literacy Program
- Andi Norris, on behalf of Project Self Sufficiency

Huntington Beach Citizen Participation Comments
2016/2017 Annual Action Plan

CITIZEN PARTICIPATION ADVISORY BOARD MEETING

Date: April 7, 2016, 6:00 pm

Attendees:

CPAB

1. **Andy Glade**
2. **Shelly Grace-Bowers**
3. **Paul Morrow**
4. **Sherwood Prusso**
5. **Victor Valladares**
6. **Omar Zeola**

Huntington Beach City Staff and Consultants

1. **Office of Business Development – Kellee Fritzal, Deputy Director**
2. **Office of Business Development – Simone Slifman, Project Manager**
3. **Office of Business Development – Denise Bazant, Administrative Analyst**

Public Comments

- Chris Slama, Community Services Manager, requested continued support of Community Services programs.

2016-17 Community Development Block Grant Application Presentations – Night 1 of 2 - Presentations limited to five minutes per program – Presentations were made by the applicants scheduled for the evening and various questions were asked by CPAB members and answered by the applicants.

- Denise Cato, President/CEO of Orange County Fair Housing Council, with a request of $27,000 for fair housing education, counseling and enforcement.
- Brigette Beisner, representing the Huntington Beach Community Services Department, with a request of $40,000 for Project Self Sufficiency.
- Chris Slama representing the Huntington Beach Community Services Department, Minerva Hidrogo representing Oak View Family Resource Center, Michele Essex representing the Children's Bureau, and Tonia Hoxie representing the Boys and Girls Club of Huntington Valley, with a request of $55,000 for the Afterschool Recreation Program at the Oak View Family Resource Center.
- Randy Pesqueira and Michelle Yerke, representing the Huntington Beach Community Services Department, with a request of $44,000 for the Senior Outreach Program.
- Monica Cardenas and Oscar Rodriguez, representing Orange County Community Housing Corporation, with a request of $50,000 for the SteppingUP program.

Huntington Beach Citizen Participation Comments
2016/2017 Annual Action Plan

- Tatiana Caicedo, Gio Corzo, and Juber Andino, representing Community SeniorServ, Inc., with a request of $20,000 for the Congregate Lunch Program and $20,000 for the Home Delivered Meals Program.

Huntington Beach Citizen Participation Comments
2016/2017 Annual Action Plan

CITIZEN PARTICIPATION ADVISORY BOARD MEETING

Date: May 5, 2016, 6:00 pm

Attendees:

CPAB

1. **Andy Glade**
2. **Shelly Grace-Bowers**
3. **Paul Morrow**
4. **Sherwood Prusso**
5. **Victor Valladares**
6. **Omar Zeola**

Huntington Beach City Staff and Consultants

1. **Office of Business Development – Kellee Fritzal, Deputy Director**
2. **Office of Business Development – Simone Slifman, Project Manager**
3. **Office of Business Development – Denise Bazant, Administrative Analyst**

Public Comments

2016-17 Community Development Block Grant Application Presentations – Night 2 of 2 - Presentations limited to five minutes per program – Presentations were made by the applicants scheduled for the evening and various questions were asked by CPAB members and answered by the applicants.

- Lieutenant Kelly Rodriguez of the Huntington Beach Police Department, with a request of $85,000 for the Homeless Outreach Program.
- Amy Crepeau, representing the Oak View Branch Library, with a request of $10,000 for the Family Literacy Program.
- Barbara Shull of the Fair Housing Foundation, with a request of $30,000 for Fair Housing Counseling services.
- Rich Massi of the Community Development Department representing Code Enforcement, with a request of $241,248 for Special Code Enforcement in the Oak View community and other CDBG areas designated by HUD.
- Todd Broussard of the Huntington Beach Public Works Department, with a request of $435,000 for ADA Accessible Curb Ramps in Maintenance Zone 10.
- Denise Bazant, of the Huntington Beach Office of Business Development, with a request of $80,000 for administration of the Housing Rehabilitation Loan program.

Huntington Beach Citizen Participation Comments
2016/2017 Annual Action Plan

CITIZEN PARTICIPATION ADVISORY BOARD MEETING

Date: May 12, 2016, 6:00 pm

Attendees:

CPAB

1. **Paul Morrow**
2. **Sherwood Prusso**
3. **Victor Valladares**
4. **Omar Zeola**

Huntington Beach City Staff and Consultants

1. **Office of Business Development – Kellee Fritzal, Deputy Director**
2. **Office of Business Development – Simone Slifman, Project Manager**
3. **Office of Business Development – Denise Bazant, Administrative Analyst**

Public Comments

- Yvette Sanchez, Jesse Mendoza, Henry Pina, Valerie Sanchez, Alejandro Tepayotl, Julie Vargas, Elizabeth Perez, Sergio Rodriguez, and Kevin Correa spoke in support of the Stepping Up Program.

Huntington Beach Citizen Participation Comments
2016/2017 Annual Action Plan

Joint CPAB / City Council Study Session Meeting

Date: June 6, 2016, 4:00 pm

Attendees:

City Council Members

1. **Billy O'Connell**
2. **Dave Sullivan**
3. **Jim Katapodis (Mayor)**
4. **Jill Hardy**
5. **Barbara Delgleize**
6. **Erik Peterson**

Public Comments

- Laura Sysdek, Project Self Sufficiency Foundation Chair, spoke to oppose the Citizen Participatory Advisory Board's (CPAB) recommendation to not fund Project Self Sufficiency (PSS) staff.
- Holly Hagler, CEO of Community SeniorServ, Inc. spoke to thank the Citizen Participatory Advisory Board (CPAB) for their recommendation of funds for their nutrition program that serves the seniors.

Huntington Beach Citizen Participation Comments
2016/2017 Annual Action Plan

City Council Public Hearing

Date: July 18, 2016, 6:00 pm

Attendees:

City Council Members

1. **Billy O'Connell**
2. **Dave Sullivan**
3. **Jim Katapodis (Mayor)**
4. **Jill Hardy**
5. **Barbara Delgleize**
6. **Erik Peterson**

Public Comments

- Jaquelyn Ruddy addressed the City Council encouraging them to fund Project Self Sufficiency.